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**HOPI JUNIOR/SENIOR HIGH SCHOOL
GOVERNING BOARD REGULAR MEETING
DATE: July 18, 2017 @ 6:00 p.m.
LOCATION: Board Conference Room**

I. PRELIMINARIES

A. Regular Governing Board meeting called to order @ 6:00 p.m., by Governing Board President Ivan Sidney.

B. Roll Call taken by Board Clerk Laurel Poleyestewa. Present: Board President Ivan Sidney, Board Vice President Valerie Kooyaquaptewa, Board Member Edgar Shupla, Board Clerk Laurel Poleyestewa and Board Member Sandra Dennis. Board President I. Sidney declared quorum with all (5) members present.

Others Present: Junior High Principal Lucille Sidney, SPED Director Laurie Secakuyva, Dean of Students Charlene Youvella, Facilities Manager Garlyn Navakuku, IT Manager Kenny Wartz, Mr. Dempsey Davis, Hopi Behavioral Health Services and Wallace Youvella Jr, Community Member.

C. Statement of Welcome made by Governing Board President I. Sidney.

D. Recognition of Guests - none.

II. APPROVAL OF MINUTES:

(None)

III. APPROVAL OF AGENDA:

JH Principal L. Sidney request additions under new business – Section 6 to add requests for approval/concurrence of JH Math/Science Teacher and JROTC Instruction to be added on as items I and J. Correction to section under Offers of employment for Junior High, item B - #3 – Academic Counselor to be replaced with ASA Counselor and under Resignations – item C – add on JH Math Teacher.

Board member S. Dennis made motion to approve Agenda with additions, seconded by Board member E. Shupla. Vote as follows: 5/yes, 0/no and 0/abstentions.

IV. CALL TO THE PUBLIC: *(In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues under call to the public. When necessary, issues will be taken under advisement.)* – (None)

V. OLD BUSINESS/ACTION ITEMS: (None)

VI. NEW BUSINESS/ACTIONS ITEMS:

a. Approval of RFP for Legal Services – Administration
JH. Principal L. Sidney reported Legal Services for HJSHS contract expired on June 30, request to put out RFP for legal services. Proposed Contract is the same format as one used previously. Deadline to submit proposal to Superintendent is August 11, 2017 by 4:00 p.m.

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Board member E. Shupla made motion to approve RFP draft proposal with corrections for Legal Counsel, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

b. Emergency Plans and COOP – Facilities

Facilities Manager G. Navakuku explained the annual Emergency Plan updates for SY 2017-2018, explained each section that have changes. All Schools are required to have these plans in place.

Board member E. Shupla made motion to approve Emergency Plan with grammatical corrections, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

Facilities Manager G. Navakuku explained the annual Continuity of Operations Plan (COOP) Plan to assist in moving forward in case of a catastrophe, for SY 2017-2018, explained each section that have changes.

Board member E. Shupla made motion to approve COOP Plan with correction to salutation to read Dr. Steven Berbeco, seconded by Board member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

c. Request for Purchase of Security Camera System – Facilities

Facilities Manager G. Navakuku reported the security cameras went out in May. Mr. Navakuku explained (2) proposals for cameras in packet, prices and quality of each. Purchase of equipment will be from Administrative Cost.

Board members expressed importance of monthly budget reports.

Board member E. Shupla made motion to approve continuation of negotiations with Netsian Technologies Group to clarify Scope of work and get budget firm for this request, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 1/no and 0/abstentions.

d. Request for Purchase of School Sign – Facilities

Facilities Manager G. Navakuku explained the request for purchase and details of maintenance and quote from SummitWest signs of Gilbert, Az. Purchase to come out of Administrative Cost.

Board member E. Shupla made motion to table this item, until Dr. Berbeco comes on board to look further into this item, seconded by Board member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

e. Approval of Compact with Personnel Security Consultants, Inc., and TRP Associates, LLC for Background Check purposes.

JH Principal L. Sidney explained the compact on fingerprint checks, Personnel Security Consultants, Inc. will conduct the background checks and TRP Associates LLC will be the channeler. Cost will be \$45.00/per person. This is separate from the DPS fingerprinting.

1 Board member S. Dennis made motion to approve for (2) companies to do the
2 fingerprinting process, seconded by Board Vice President V. Kooyaquaptewa. Vote
3 as follows: 5/yes, 0/no and 0/abstentions.

4
5 f. Proposal to Remove Snack Machines

6
7 Dr. Steven Berbeco explained pros and cons of the vending machines.

8
9 Board member E. Shupla made motion to approve proposal to remove snack
10 machines, seconded by Board Clerk L. Poleyestewa. Vote as follows: 5/yes, 0/no
11 and 0/abstentions.

12
13 g. Ratification of Short Term Employment Contracts for SPED Teachers.

14
15 SPED Interim Director L. Secakuyva explained reason for request to assist with
16 complete credit summaries for SPED for upcoming SY 2017-2018. This is a request
17 for ratification, employees already did the work. Total amount to be paid to employees
18 would be \$1,500, \$750.00 for each for 2-weeks worked.

19
20 Board Clerk L. Poleyestewa addressed issues with employees being paid extra for
21 their job responsibilities in job description.

22
23 Board member E. Shupla made motion to approve ratification of Short Term
24 Employment Contracts for (Romancita Adams and Celia Seweingyawma), seconded
25 by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 1/no and
26 0/abstentions.

27
28 h. Approval to Advertise for Auto Teacher

29
30 Board member E. Shupla made motion to advertise Auto Teacher position, seconded
31 by Board member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

32
33 i. Request approval to advertise for JH Math/Science Teacher (Added Item)

34
35 Board member E. Shupla made motion to approve to advertise JH Math/Science
36 Teacher position, seconded by Board Vice President V. Kooyaquaptewa. Vote as
37 follows: 5/yes, 0/no and 0/abstentions.

38
39 j. Request approval to advertise JROTC Instructor position and to advertise locally for
40 period of 2-weeks to maintain compliant with contract with Cadet Command to have
41 (2) Instructors, one commissioned and one non-commission retired individual. (Added
42 Item)

43
44 Board member E. Shupla made motion to approve to advertise for JROTC Instructor,
45 seconded by Board member S. Dennis. Vote as follows: 5/yes, 0/no and
46 0/abstentions.

47
48 **OFFERS OF EMPLOYMENT**

49
50 a. High School:

51
52 1. Computer Teacher – Ms. Betsy Dobias

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54 Board member S. Dennis made motion to approve offer of employment to Ms.
55 Betsy Dobias as Computer Teacher as recommended for SY 2017-2018,

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seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

2. Social Studies Teacher (NAS) – Mr. LeNeal Pewewardy

Board Vice President V. Kooyaquaptewa made motion to hire Mr. L. Pewewardy as Social Studies Teacher for SY 2017-2018, seconded by Board member E. Shupla. Vote as follows: 5/yes, 0/no and 0/abstentions.

3. English Teacher – Mr. Billy J. Tillman Jr.

Board member S. Dennis made motion to hire Mr. B. J. Tillman Jr., as English Teacher for SY 2017-2018, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

b. Jr. High School

1. 8th Grade Language Arts Teacher – Ms. Mary G. Lawrence-Pewewardy

Board member S. Dennis made motion to approve hiring of Mr. M. G. Lawrence as 8th Grade Language Arts Teacher for SY 2017-2018, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

2. 8th Grade Social Studies Teacher – Mr. Matthew Malkowicz

Board member E. Shupla made motion to offer employment to Mr. M. Malkowicz, seconded by Board member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

3. Academic Counselor – (Change to ASA Counselor – Alcohol/Substance Abuse Counselor – Offer to Dempsey Davis, present at meeting, formerly worked for Hopi Behavioral Health Services.

Board Clerk L. Poleyestewa made motion of approve offer of employment to Mr. D. Davis as ASA Counselor, seconded by Board member E. Shupla. Vote as follows: 5/yes, 0/no and 0/abstentions.

c. SPED

1. SPED Director

No action, interviews scheduled and offer of employment will be scheduled for next Board Special Meeting.

d. Administration

1. Federal Programs Director – Ms. Roxanne R. Lee

Board member S. Dennis made motion to offer employment to Ms. R. Lee, seconded by Board member E. Shupla. Vote as follows: 5/yes, 0/no and 0/abstentions.

1 **RESIGNATIONS**

2
3 JH Principal L. Sidney informed Governing Board members, both individuals had signed
4 their contracts for SY 2017-2018. Mrs. L. Sidney informed Board of options on
5 resignations, report to State Education Board for unprofessional conduct and need to
6 impose the penalties to pay back \$600.00 for breach of contracts.
7

8 a. Ms. Karen Smiley, H.S. Computer Teacher

9
10 Board Vice President V. Kooyaquaptewa made motion to accept resignation of Ms. K.
11 Smiley, seconded by Board member S. Dennis. Vote as follows: 3/yes, 2/no and
12 0/abstentions.
13

14 b. Ms. Loretta Goldtooth, H.S. ASA Counselor

15
16 Board member S. Dennis made motion to accept resignation of Ms. L. Goldtooth,
17 seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 3/yes, 2/no
18 and 0/abstentions.
19

20 c. Ms. Dawn Shirley, JH Math Teacher (Add-on)

21
22 Board member E. Shupla made motion to accept resignation of Ms. D. Shirley,
23 seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 1/no
24 and 0/abstentions.
25

26 **VII. REPORTS: (Written Reports)**

27
28 a. Superintendent – Dr. S. Berbeco (telephonic)

29
30 Discussed with Board on inviting Mr. Michael Adams to come to HJSHS for 1st day of
31 school to talk to students; however, no longer staff member and did not want to give
32 students wrong impression that he no longer is a staff member. Dr. Berbeco
33 recommend to have Mr. M. Adams come on board as part time.
34

35 Discussions on possibility of employment of Mr. M. Adams, between Administration
36 and Dr. S. Berbeco.
37

38 b. High School Principal – C. Edgewater (telephonic)

- 39
40 1. Re-organization of front office staff to provide better services to
41 community/parents.
42 2. Review of Student Handbook to have students accountable and have a system in
43 place for next school year.
44 3. Continuation of Administration Team meetings.
45

46 c. Jr. High School Principal – L. Sidney

47
48 d. Business Department – Monthly Financial Report – P. Secakuku

49
50 e. Dean of Students – C. Youvella

51 Report on status of Student Handbook.
52

53
54 f. SPED Acting Director – L. Secakuyva
55

1 **VIII. INFORMATION ITEMS:**

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3 a. Administration: (For review by Board, for approval at next scheduled meeting(s).

- 4
5 1. MOA with Hopi Behavioral Health Services
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7 2. MOA with Office Justice Services
8
9 3. MOA with Northland Pioneer College for Dual Enrollment Courses
10
11 4. Counseling Department Findings from Review Report
12


13 b. Employment: (Non-resigning of Contract)


- 14
15 1. Resignation – Sgt. Joe DeLeon, ROTC
16
17 2. Resignation – Angelina Bahe, Student Liaison/SPED
18

19 **IX. ADJOURNMENT:**

20
21 Board Vice President V. Kooyaquaptewa made motion to adjourn at 10:06 p.m., seconded
22 by Board Clerk L. Poleyestewa. Vote as follows: 5/yes, 0/no and 0/abstentions.
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27 Respectfully Submitted:

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31 _____
32 Dr. Steven Berbeco
33 HJSHS School Superintendent



Ivan Sidney Sr.
Governing Board President

12 Oct 2017
Date: