

**HOPI JUNIOR/SENIOR HIGH SCHOOL
GOVERNING BOARD REGULAR MEETING
DATE: August 09, 2017 @ 6:00 p.m.
LOCATION: Board Conference Room**

I. PRELIMINARIES

A. Regular Governing Board meeting called to order @ 6 p.m., by Board President Ivan Sidney Sr.

B. Roll Call taken by Board Clerk Laurel Poleyestewa. Board members present: Ivan Sidney Sr., Valerie Kooyaquaptewa, Laurel Poleyestewa, Sandra Dennis and Edgar Shupla. Board President I. Sidney declared full quorum of (5) Board members present.

Others Present: HS Principal Claudia Edgewater, Superintendent Dr. Steven Berbeco, Business Manager Patrick Secakuku, Federal Programs Director Roxanne Lee, SPED Director Laurie Secakuyva, Dean of Student Charlene Youvella, Athletics Director Ricky Greer, Transportation Manager Lyle Laban, HS Teacher Billy Tillman Jr., HS Teacher Lynn Fredericks and Village member Wallace Youvella Jr.

C. Statement of Welcome by Board President I. Sidney.

D. Recognition of Guests

II. APPROVAL OF MINUTES: (None)

III. APPROVAL OF AGENDA: - Superintendent Dr. S. Berbeco request to add budget update from Business Manager P. Secakuku as Item H under New Business/Action Item. (Approval of School Wide Budget for SY 2016-2017).

Board Vice President V. Kooyaquaptewa made motion to approve agenda with addition of H under New Business/Action Item, Approval of School Wide Budget for SY 2016-2017, seconded by Board member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

IV. CALL TO THE PUBLIC: *(In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues under call to the public. When necessary, issues will be taken under advisement.)* (None)

V. OLD BUSINESS/POSSIBLE ACTIONS ITEMS:

a. Update on MOA with Hopi Behavioral Health Services – Dr. S. Berbeco

Dr. S. Berbeco updated Board members on status of MOA currently under consideration by Hopi Tribal Chairman for approval, working with Mrs. Laverne Dallas on MOA. No action at this time.

b. Update on MOA with Office Justice Services – Dr. S. Berbeco

Dr. S. Berbeco reported on School Resource Officer, met with Chief of Police and discussed position, will continue to move forward with MOA for Officer Joe, who

1 has been identified for position. Discussions with mutual understanding of
2 responsibilities.

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4 Superintendent and Board members discussed concerns on School Resource
5 Officer to be working with other schools and MOA with BIA LES from other schools
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7 MOA ongoing with discussions with BIA LES Chief of Police.
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- 9 c. Update on MOA with Northland Pioneer College for Dual Enrollment Courses – JH
10 Principal L. Sidney

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12 JH Principal L. Sidney presented MOA, which according to School Attorney Alyssa
13 Reed is ready for recommendation of approval by Governing Board and needs
14 signature of President of NPC.

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16 Board member S. Dennis made motion to approve MOA with NPC for Dual
17 Enrollment courses, seconded by Board member E. Shupla. Vote as follows:
18 5/yes, 0/no and 0/abstentions.
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- 20 d. Update on Counseling Department Findings from Review – JH Principal. L. Sidney

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22 JH Principal L. Sidney stated item had been discussed at previous meeting
23 regarding results at July 28th meeting.
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25 HS Principal C. Edgewater went over plan of actions in correcting deficiencies
26 noted in review of student records and working closely with Counselors to ensure
27 scheduling of classes are addressing what courses students are lacking.
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29 **VI. NEW BUSINESS/ACTIONS ITEMS:**

- 30
31 a. Request to move Governing Board Meetings to HJSHS Library – Dr. S. Berbeco

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33 Superintendent Dr. S. Berbeco reported on hiring of Federal Programs Director
34 Roxanne Lee, who does not have an appropriate work space to work with district
35 and would like to have Board consider re-purposing Board Room and utilize Library
36 for Governing Board meetings.
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38 Superintendent and Board members discussed options for office space and
39 recommended to table for further discussions.
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- 41 b. Ratification/Approval of Student/Parent Handbook for SY 2017-2018 – JH
42 Principal L. Sidney

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44 JH Principal L. Sidney presented Student/Parent handbook with changes as
45 recommended, in terms of infractions in athletics section, additional
46 language/clarification on class requirements and all highlighted noted areas taken
47 out.
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49 Board member S. Dennis made motion/to approve 2017-2018 student/parent
50 handbook, seconded by Board Vice President V. Kooyaquaptewa. Vote as
51 follows: 5/yes, 0/no and 0/abstentions.
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- 53 c. Ratification/Approval of Amendment to Short Term Employment Contracts for:

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55 1. Grace Mahkewa

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- 2. Laverne Lomakema
- ~~3. Bryant Honyouti Resigned~~

JH Principal L. Sidney presented request for approval of amendment to short term contracts approved in May, but (3) individuals listed not included.

Board member E. Shupla made motion to approve amendment to short term contracts for Ms. G. Mahkewa Mrs. L. Lomakema, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: Vote: 5/yes, 0/no and 0/abstentions.

- d. Request for Approval of Fall Coaching Positions – Athletics Coordinator R. Greer

Athletics Coordinator R. Greer presented Coaching Positions for each sport activity and explained staff members from each department for coaching.

Business Manager P. Secakuku explained stipend pay same as last year, tiered on # of years of experience, which was presented before Board and approved last September.

Athletics Coordinator R. Greer explained position Athletic Trainer included on request for after school.

Board Vice President V. Kooyaquaptewa made motion to approve the fall coaching positions as presented, seconded by Board Member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

- e. Request for Approval of Mt. Saint Antonio Portion of Cross-Country Schedule – Athletics Coordinator R. Greer

Athletics Coordinator presented request for Mt. SAC cross country event, which HJSHS participated in previously, last time attended 5-years ago.

Dr. S. Berbeco and Athletics Coordinator stated this event would expose the students to different levels of cross country meets, with many coaches at event, it is an opportunity for exposure to scholarships and also college awareness.

Board member S. Dennis made motion to approve the Mt. Saint Antonio Cross Country and travel to Walnut Calif, seconded by Board Clerk L. Poleyestewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

- f. Request for Approval to Advertise PE Aide Position – Athletics Coordinator R. Greer

Athletics Coordinator R. Greer presented request for approval to advertise PE Aide position and responsibilities.

Board member E. Shupla made motion to advertise position, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

- g. Request for Approval to Hire Ms. Alyssa Fredericks as a Full Time Athletic Trainer/Instructor – Athletic Coordinator R. Greer

1 Athletic Coordinator R. Greer presented request for approval to hire Ms. Alyssa
2 Fredericks a full-time Athletic Trainer/Instructor to get students interest in Athletic
3 training and to add to vocational education.

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5 Discussions on Position, adding to curriculum and budget. Board recommended
6 to table.

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8 Board Clerk L. Poleyestewa made motion for position of Athletic Trainer/teacher
9 be tabled until administration has had time to discuss further, seconded by Board
10 member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

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12 h. SY 2016-2017 School Wide Budget – P. Secakuku

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14 Business Manager explained each section of 2016-2017 School wide Budget
15 presented.

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17 Board member E. Shupla made motion to approve SY 2016-2017 School Wide
18 Budget with additional of \$408,990, seconded by Board Vice President V.
19 Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

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21 **OFFERS OF EMPLOYMENT**

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23 a. HIGH SCHOOL – Computer Teacher – HS Principal Claudia Edgewater

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25 1. Mr. Peter W. Bungart, Computer Teacher

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27 HS Principal C. Edgewater explained reason(s) for recommendation of Mr. P.
28 Bungart for HS Computer Teacher for SY 2017-2018.

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30 Board Member S. Dennis made motion to approve recommendation to hire Mr.
31 Peter W. Bungart as HS Computer Teacher, seconded by Board member E.
32 Shupla. Vote as follows: 5/yes, 0/no and 0/abstentions.

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34 b. TRANSPORTATION: (3) Bus Driver Positions – Transportation Manager Lyle
35 Laban

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37 Transportation Manager L. Laban presented (3) individuals recommended by
38 interview panel for bus drivers:

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40 1. David Russell
41 2. Charles Paddock
42 3. Keith Torres

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44 Discussions on qualification requirements and needed training vs certification for
45 position, Transportation Manager's recommendation for applicant to be ready to
46 drive, # 3 applicant was removed. .

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48 Board member E. Shupla made motion to offer employment to David Russell and
49 Charles Paddock, seconded by Board member S. Dennis. Vote as follows: 5/yes,
50 0/no and 0/abstentions.

51 c. SECURITY: - Business Manager P. Secakuku

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53 1. Ratification/Employment – Steven Fernando (Completion of First
54 aide/AED/CPR Certification – Tabled from 4/25/17 Meeting)

1 Business Manager P. Secakuku presented required CPR/First Aid document
2 and letter for Security Officer Steven Fernando, meeting requirements and
3 request for ratification of Security Officer S. Fernando
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5 Board member E. Shupla made motion to ratify/approve Mr. Steven Fernando
6 as Security Officer, seconded by Board Clerk L. Poleyestewa. Vote as follows:
7 5/yes, 0/no and 0/abstentions.

8 **RESIGNATIONS**

9 a. Mrs. Carmen Honyouti, H.S. Math Teacher

10 Discussions on reason(s) for resignation of Mrs. Carmen Honyouti and Mr. Bryant
11 Honyouti.
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13 Board member S. Dennis made motion to approve resignations of Mrs. Carmen
14 Honyouti and Mr. Bryant Honyouti, seconded by Board member E. Shupla. Vote
15 as follows: 5/yes, 0/no and 0/abstentions.
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18 b. Mr. Bryant Honyouti, Jr. High Teacher – Approved with Mrs. Carmen Honyouti's
19 resignation.
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21 **VII. REPORTS: (Written Reports)** Each Administrative Staff went over their written
22 reports verbally.
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24 a. Superintendent – Dr. S. Berbeco

25 b. High School Principal – C. Edgewater

26 c. Jr. High School Principal – L. Sidney

27 d. Business Department – Monthly Financial Report – P. Secakuku

28 e. Dean of Students – C. Youvella

29 f. SPED Acting Director – L. Secakuyva
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36 **VIII. INFORMATION ITEMS:**

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38 **IX. ADJOURNMENT:** Board Vice President V. Kooyaquaptewa made /motion to adjourn,
39 @ 10:05 p.m., seconded by Board Clerk L. Poleyestewa. Vote as follows: 5/yes, 0/no
40 and 0/abstentions.
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44 Respectfully Submitted by:

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51 Dr. Steven Berbeco,
52 HJSHS Superintendent
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51 Ivan Sidney Sr.,
52 Governing Board President
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Date 11/8/17