

**HOPI JUNIOR/SENIOR HIGH SCHOOL
GOVERNING BOARD REGULAR MEETING
DATE: September 13, 2017 @ 6:00 p.m.
LOCATION: Board Conference Room**

I. PRELIMINARIES

- A. Governing Board Meeting called to order @ 6:05 p.m., by Governing Board President Ivan Sidney Sr.
- B. Roll Call taken by Governing Board Clerk Laurel Poleyestewa. Board members Present: Ivan Sidney Sr., Valerie Kooyaquaptewa, Laurel Poleyestewa and Edgar Shupla. Governing Board President I. Sidney declared quorum with (4) members present.
- Others Present: Superintendent Dr. Steven Berbeco, Ms. Laverne Dallas and Andrea Joshevama (Hopi Behavioral Health Services)
- C. Statement of Welcome – Board President I. Sidney welcomed Hopi Behavioral Health Director LaVerne Dallas and staff member present.
- D. Recognition of Guests - None

II. APPROVAL OF MINUTES:

- a. May 10, 2017 – Governing Board Regular Meeting
- Corrections as follows: Page 3 - #30 – Navajo class or Navajo students? Correct to Navajo Students.
- Page 5, line 19, correct to no.
- Board Vice President V. Kooyaquaptewa made motion to approve meeting minutes with corrections noted, seconded by Board member E. Shupla. Vote as follows: 4/yes, 0/no and 0/abstentions.
- b. May 24, 2017 – Governing Board Special Meeting
- First page, last paragraph, strike sentence and page 2, line #10, strike last sentence.
- Board member E. Shupla made motion to approve meeting minutes with corrections, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

III. APPROVAL OF AGENDA:

Superintendent Dr. S. Berbeco requested addendums: Second page under Offers of Employment, Ms. Brenda Lopez, section (c) to be under (b) High School; Offers of Employment add section (f) Athletics – Mr. Ron Carpenter, Chess Coach; and under Information Items – add (c) MOU with NACA.

1 Board Vice President V. Kooyaquaptewa made motion to approve agenda with changes
2 and additions, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no
3 and 0/abstentions.

4
5 **IV. CALL TO THE PUBLIC:** *(In compliance with the Open Meeting Law, the Governing Board*
6 *will neither discuss nor take action on issues under call to the public. When necessary,*
7 *issues will be taken under advisement.) (none)*

8
9 **V. OLD BUSINESS/POSSIBLE ACTIONS ITEMS:**

10
11 a. Ratification/Approval on MOA with Hopi Behavioral Health Services

12
13 Superintendent Dr. S. Berbeco and Director of Hopi Behavioral Health Services
14 presented the MOA, with minor changes to include omission of reporting to
15 Psychological Director and change of Procurement Office to Office of Financial
16 Management.

17
18 Board member E. Shupla made motion to approve MOA with Hopi Behavioral Health
19 Services, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and
20 0/abstentions.

21
22 b. Ratification/Approval of School Sign

23
24 Superintendent Dr. S. Berbeco presented proposal, with funding source identified as
25 requested.

26
27 Board member E. Shupla made motion to approve of school sign, seconded by Board
28 Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

29
30 c. Ratification/Approval of Removal of Snack Vending machines

31
32 Superintendent Dr. S. Berbeco request to rescind previous approval on removal of
33 snack vending machines to work on active steps for removal next summer.

34
35 Board member E. Shupla made motion to approve removal of snack vending
36 machines, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows:
37 0/yes, 4/no and 0/abstentions.

38
39 **VI. NEW BUSINESS/ACTIONS ITEMS:**

40
41 a. Request for Approval of School Budget 2017-2018

42
43 Superintendent Dr. S. Berbeco request for Board President to move into executive
44 session to discuss staffing budget.

45
46 Board member E. Shupla made motion to go into executive session at 6:35 p.m.,
47 Board Clerk L. Poleyestewa second motion. Vote as follows: 4/yes, 0/no, and
48 0/abstentions.

49
50 Board member E. Shupla made motion to come out of executive @ 6:58 p.m.,
51 seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no
52 and 0/abstentions.

53

1 Board member E. Shupla made motion to approve School Budget 2017-2018,
2 seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no
3 and 0/abstentions.
4
5 b. Request for Approval of School Organizational Chart
6
7 Superintendent Dr. S. Berbeco presented School Organizational Chart, explained
8 each section of Organizational Chart.
9
10 Board member E. Shupla made motion to approve school organizational chart as
11 presented, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no
12 and 0/abstentions
13
14 c. Request for Approval to Advertise Assistant Superintendent of Operations Position
15
16 Superintendent Dr. S. Berbeco presented proposal for position and request to
17 advertise.
18
19 Board member E. Shupla made motion to approve Position Description and
20 advertisement of Assistant Superintendent of Operations, seconded by Board Clerk L.
21 Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions.
22
23 d. Request for Approval to Advertise School Climate Coach Position
24
25 Superintendent Dr. S. Berbeco presented proposal for position and request to
26 advertise School Climate coach.
27
28 Board member E. Shupla made motion to approve Position Description for School
29 Climate Coach and advertise, seconded by Board Vice President V. Kooyaquaptewa.
30 Vote as follows: 4/yes, 0/no and 0/abstentions.
31
32 e. Request for Approval of ASBA Policy Advisories
33
34 Superintendent Dr. S. Berbeco presented ASBA Policy Advisories Published, which
35 have not been reviewed and approved by Governing Board. Policies would reduce
36 potential liability of School Board and district.
37
38 Recommend to table for further discussions, and to include Attorney in discussion.
39
40 Board member E. Shupla made motion to table item for special meeting, seconded by
41 Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no and
42 0/abstentions.
43
44 f. Request for Approval of ASBA Policy Service Agreement
45
46 Superintendent Dr. S. Berbeco reported paying \$200/month for update of policies.
47 Recommendation to table along with item e.
48
49 Board President I. Sidney declared to table item f with item e. No opposition from
50 members of Board present.
51
52 g. Request for Approval of Proposal for SPED Transition Services for SY 2017-2018 –
53 Ascend Therapeutic Services, PLLC
54

1 Superintendent Dr. S. Berbeco reported on Professional Services provided by an
2 outside organization for more than 10 years with significant management issues this
3 year, had limited services and will only provide services 4 days out of a week.

4
5 SPED Director has indicated the new contract with new vendor will provide better
6 services at a lower price.

7
8 Board members request for annual estimated cost on professional services.

9
10 Board member E. Shupla made motion to approve proposal for SPED transition
11 services for SY 2017-2018, seconded by Board Vice President V. Kooyaquaptewa.
12 Vote as follows: 4/yes, 0/no and 0/abstentions.

13
14 h. Request for Approval of Contract Offers for Facilities Management Department

15
16 Superintendent Dr. S. Berbeco presented contracts for Facilities Management, all
17 positive evaluations.

18
19 Board Vice President V. Kooyaquaptewa made motion to approve, seconded by Board
20 member E. Shupla. Vote as follows: 4/yes, 0/no and 0/abstentions.

21
22 **OFFERS OF EMPLOYMENT/ACTION ITEMS-RATIFICATIONS:**

23
24 a. ADMINISTRATION

25
26 1. Mrs. LaRae Humeyestewa – H.R. Technician

27
28 Superintendent Dr. S. Berbeco updated Board on recommended individual, Mrs.
29 LaRae Humeyestewa for HR Technician position, currently employed and unable
30 to join soon, has to find replacement first.

31
32 Board member E. Shupla made motion to approve L. Humeyestewa as HR Tech,
33 seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes,
34 0/no and 0/abstentions.

35
36 Superintendent Dr. S. Berbeco to discuss timeline on reporting date with Mrs.
37 Humeyestewa.

38
39 b. HIGH SCHOOL

40
41 1. Sgt./Major Larry Newton – JROTC Instructor

42
43 Superintendent Dr. S. Berbeco presented offer of employment for Assistant
44 JROTC Instructor to Sgt./Major L. Newton.

45
46 Board Vice President V. Kooyaquaptewa made motion to ratify employment of
47 JROTC Sgt./Major Newton, seconded by Board Clerk L. Poleyestewa. Vote as
48 follows: 4/yes, 0/no and 0/abstentions.

49
50 2. Brenda Lopez – ASA Counselor – High School

51
52 Superintendent Dr. S. Berbeco presented offer of employment for Ms. Brenda
53 Lopez as HS ASA Counselor.

54

1 Board Clerk L. Poleyestewa made motion to approve offer of employment for Ms.
2 Brenda Lopez, seconded by Board member E. Shupla. Vote as follows: 4/yes,
3 0/no and 0/abstentions.
4

5 c. JR. HIGH SCHOOL
6

7 ~~1. Ms. Brenda Lopez – ASA Counselor (Moved under HS – Offers of Employment~~
8 ~~#2)~~
9

10 2. Mr. Raleigh Namoki Jr. – J.H. 7th Grade Mathematics/Science Teacher
11

12 Superintendent Dr. S. Berbeco presented offer of employment to Mr. Raleigh
13 Namoki Jr., for JH 7th grade Math/Science Teacher. Mr. R. Namoki currently
14 employed as para-professional, currently not certified, in teacher training program.
15 And will obtain his Teacher Internship Certificate within 6-months and becomes
16 certified.
17

18 Board member E. Shupla made motion to approve offer of employment to Mr.
19 Raleigh Namoki Jr., as 7th grade math/science teacher with assurance of
20 certification requirements are met, seconded by Board Vice President V.
21 Kooyaquaptewa with same assurances. Vote as follows: 4/yes, 0/no and
22 0/abstentions.
23

24 3. Ms. Dorothy Nahsonhoya – J.H. 7th Grade Mathematics/Science Teacher
25

26 Superintendent Dr. S. Berbeco presented offer of employment to Ms. Dorothy
27 Nahsonhoya for JH 7th Grade Math/Science Teacher. Ms. Nahsonhoya will be
28 getting her emergency certification by next Wednesday and administration will
29 assist her in getting Teacher certification by end of this school year.
30

31 Board Vice President V. Kooyaquaptewa made motion to approve, seconded by
32 Board member E. Shupla. Vote as follows: 4/yes, 0/no and 0/abstentions.
33

34 4. Ms. Eva Bahnimptewa – J.H. 8th Grade Science Teacher
35

36 Superintendent Dr. S. Berbeco presented offer of employment to Ms. Eva
37 Bahnimptewa for JH 8th grade Science Teacher. Ms. E. Bahnimptewa will be
38 receiving her emergency certification by next Wednesday.
39

40 Laurel – many years here, but not making effort to get her certification. Would not
41 approve for HS.
42

43 Ivan – consider with stipulations.
44

45 Board member E. Shupla made motion to approve offer of employment to Ms. E.
46 Bahnimptewa for JH 8th Grade Science Teacher, seconded by Board Vice
47 President V. Kooyaquaptewa. Vote as follows: 3/yes, 1/no, and 0/abstentions.
48

49 5. Ms. Annie Goy – J.H. Educational Aide
50

51 Superintendent Dr. S. Berbeco presented offer of employment to Ms. Annie Goy
52 as JH Educational Aide, currently employed as ISS Monitor.
53

54 Board Vice President V. Kooyaquaptewa made motion to approve, seconded by
55 Board member E. Shupla. Vote as follows: 4/yes, 0/no and 0/abstentions.

1 6. Ms. Verna Thompson – J.H. Educational Aide

2
3 Superintendent Dr. S. Berbeco presented recommendation of Ms. Verna
4 Thompson for JH Educational Aide.

5
6 Board Vice President V. Kooyaquaptewa made motion to approve, seconded by
7 Board member E. Shupla. Vote as follows: 4/yes, 0/no and 0/abstentions.

8
9 d. TRANSPORTATION: (1) Bus Driver Position

10
11 1. Mr. Anthony Fred – Bus Driver

12
13 Superintendent Dr. S. Berbeco presented recommendation of Mr. Anthony Fred
14 for Bus Driver position. Mr. A. Fred licensed/certified and already working.

15
16 Board Vice President V. Kooyaquaptewa made motion to approve, seconded by
17 Board member E. Shupla. Vote as follows: 4/yes, 0/no and 0/abstentions.

18
19 e. SECURITY

20
21 1. Mr. Walker Ami – Security

22
23 Superintendent Dr. S. Berbeco presented recommendation for offer of
24 employment for Security Officer Position to Mr. Walker Ami.

25
26 Board member E. Shupla made motion to approve, seconded by Board Vice
27 President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

28
29 f. ATHLETICS

30
31 1. Ron Carpenter, Chess Coach

32
33 Superintendent Dr. S. Berbeco presented recommendation for offer of
34 employment for Chess Coach to Mr. Ron Carpenter.

35
36 Board Vice President V. Kooyaquaptewa made motion to approve, seconded by
37 Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

38
39 **VII. REPORTS: (Written Reports)**

40
41 a. Superintendent – Dr. S. Berbeco

42
43 b. High School Principal – C. Edgewater

44
45 c. Jr. High School Principal – L. Sidney

46
47 d. Business Department – Monthly Financial Report – P. Secakuku

48
49 e. Dean of Students – C. Youvella

50
51 f. SPED Acting Director – L. Secakuyva

52
53 g. Federal Program Director – R. Lee

1 **VIII. INFORMATION ITEMS:**

2
3 a. Request for Proposals – Legal Services – Business Manager P. Secakuku

4
5 Waiting for proposals, may be eligible AZ Risk Retention Trust.

6
7 b. Cafeteria Employee Title Change (R.Poneoma) – Cafeteria Manager J. Humeystewa

8
9 Change authorized by Superintendent, no change in salary.

10
11 c. MOU with NACA

12
13 Superintendent – Organization that supports suicide awareness. No cost training for
14 staff.

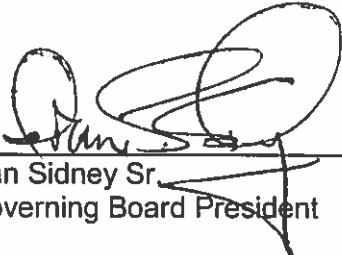
15
16 **IX. ADJOURNMENT:**

17
18 Board member E. Shupla made motion to adjourn at 8:45 p.m., seconded by Board Clerk
19 L. Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

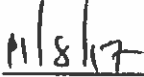
20
21
22 Respectfully Submitted By:

23
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29
30


Dr. Steven Berbeco
HJSHS Superintendent



Ivan Sidney Sr.
Governing Board President



Date: