

**HOPI JUNIOR/SENIOR HIGH SCHOOL
GOVERNING BOARD REGULAR MEETING
DATE: October 12, 2017 @ 6:00 p.m.
LOCATION: Board Conference Room**

I. PRELIMINARIES

- A. Called to order @ 6:00 p.m., by Governing Board President Ivan Sidney Sr.
- B. Roll Call taken by Governing Board Clerk Laurel Poleyestewa. Present: Ivan Sidney Sr., Valerie Kooyaquaptewa, Laurel Poleyestewa, Edgar Shupla and Sandra Dennis. Board President I. Sidney declared quorum with (5) present.
- Others Present: HJSHS Superintendent Dr. S. Berbeco, Federal Programs Director Roxanne Lee, Ms. Lynn Fredericks and Mr. Alban Naha.
- C. Statement of Welcome by Board President I. Sidney.
- D. Recognition of Guests: Board President I. Sidney recognized Mr. Alban Naha, former Assistant School Superintendent and Presentation of Plaque in appreciation for his work at HJSHS.

II. APPROVAL OF MINUTES:

- a. June 14, 2017 – Regular Board Meeting

Board member S. Dennis made motion to approve June 14, 2017 meeting minutes, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 4/yes, 0/no and 1/abstentions.

- b. June 28, 2017 – Special Board Meeting

Board member E. Shupla made motion to approve June 28, 2017 meeting minutes, seconded by Board member S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.

- c. July 18, 2017 – Regular Board Meeting

Board member S. Dennis made motion to approve July 18, 2017 meeting minutes, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

III. APPROVAL OF AGENDA:

Superintendent Dr. S. Berbeco request adding items: Under New Business, section (C), Offers of Employment, 3). Nathania Silas – PE Educational Aide. Section VII/Reports – SPED Acting Director, striking Acting and striking Federal Programs Director. Section VIII adding Item c. Community Conversations and item d. – Vehicle Audits.

Board member S. Dennis made motion to approve agenda with additions, seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no and 0/abstentions.

1 **IV. CALL TO THE PUBLIC:** *(In compliance with the Open Meeting Law, the Governing Board*
2 *will neither discuss nor take action on issues under call to the public. When necessary,*
3 *issues will be taken under advisement.)- None*
4

5 **V. OLD BUSINESS/POSSIBLE ACTIONS ITEMS:**
6

7 a. Update on School Improvement Plan– Federal Programs Director R. Lee
8

9 Federal Programs Director R. Lee went over handouts on DRAFT School
10 Improvement Plan, funding sources with synopsis of each section, Action
11 Plans/Curriculum for Student Achievement and Assessments/Evaluations.
12

13 b. Request Approval of ASBA Membership & Policy Updates Subscription
14

15 Superintendent Dr. S. Berbeco presented request for approval of ASBA Membership
16 & Policy Updates Subscription, cost over \$2,000/year, \$311/month for subscription of
17 policy updates on 4/year basis.
18

19 Board recommended to have ASBA come to HJSHS to go over policies to ensure all
20 updated and bring before Board for review/approve.
21

22 Board member E. Shupla made to approve request for ASBA membership & policy
23 update, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and
24 1/abstention.
25

26 **VI. NEW BUSINESS/ACTIONS ITEMS:**
27

28 a. Request Approval of Superintendent Evaluation Tool
29

30 Superintendent Dr. S. Berbeco presented evaluation tool for Superintendent, format
31 and rating. Quarterly evaluations required per contract.
32

33 Board has to do self-evaluations, recommend both evaluation forms be uniform.
34

35 Board member S. Dennis made motion to approve evaluation tool, seconded by Board
36 Clerk L. Poleyestewa. Vote as follows: 5/yes, 0/no and 0/abstentions.
37

38 b. Request Approval to Establish Policy Advisory Committee
39

40 Superintendent Dr. S. Berbeco presented request for approval to establish Policy
41 Advisory Committee to review Governing Board's options on changes to policies,
42 make recommendations and forward to Governing Board. Action requested to appoint
43 committee.
44

45 Board member E. Shupla made motion different policies, seconded by Board member
46 S. Dennis. Vote as follows: 5/yes, 0/no and 0/abstentions.
47

48 c. Request Approval to Amend School Calendar – (Change of In-Service Training Date
49 from October 18 to November 21, 2017)
50

51 Superintendent Dr. S. Berbeco presented amended School calendar for approval.
52

53 Board member E. Shupla made motion to approve amendment to School Calendar,
54 seconded by Board Vice President V. Kooyaquaptewa. Vote as follows: 5/yes, 0/no
55 and 0/abstentions.

1
2 **OFFERS OF EMPLOYMENT:**
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4 1. Lionel S. Choyou – SPED One on One Liaison
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6 Superintendent Dr. S. Berbeco presented offer of employment for Lionel S.
7 Choyou as SPED one on one Liaison.
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9 To address concern on trainings provided to new employees, will report to
10 Governing Board when conferred with SPED Director on trainings provided.
11

12 Board member E. Shupla made motion to approve offer of employment to Lionel
13 Choyou as SPED One on One Liaison, seconded by Board member S. Dennis.
14 Vote as follows: 5/yes, 0/no and 0/abstentions.
15

16 2. Jory E. Qotswisiwma – SPED One on One Liaison
17

18 Board member S. Dennis made motion to approve offer of employment to Jory
19 Qotswisiwma as SPED One on One Liaison, seconded by Board member E.
20 Shupla. Vote as follows: 3/yes, 1/no, and 1/abstention.
21

22 3. Nathania Silas – PE Educational Aide (Added)
23

24 Other applicant did not have required documentation.
25

26 Board Vice President V. Kooyaquaptewa made motion to approve to hire Nathania
27 Silas as PE Educational Aide, seconded by Board Clerk L. Poleyestewa. Vote as
28 follows: 5/yes, 0/no and 0/abstentions.
29

30 Board President I. Sidney excused himself as presiding officer @ 7:25 p.m., to
31 attend to other business. Board Vice President V. Kooyaquaptewa presiding
32 officer.
33

34 **VII. REPORTS: (Written Reports)**
35

- 36 a. Superintendent – Dr. S. Berbeco
- 37
- 38 b. High School Principal – C. Edgewater
- 39
- 40 c. Jr. High School Principal – L. Sidney
- 41
- 42 d. Business Department – Monthly Financial Report – P. Secakuku
- 43
- 44 e. Laurel – Expenditure Report.
- 45
- 46 f. Dean of Students – C. Youvella
- 47
- 48 g. SPED Acting Director – L. Secakuyva
- 49
- 50 h. ~~Federal Program Director – R. Lee~~ (No report submitted)
- 51

52 **VIII. INFORMATION ITEMS:**
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- 54 a. Telework Policy
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Superintendent Dr. S. Berbeco provided draft plan to Board member for review.

b. MOU – HJSHS and Native Americans for Community Action (NACA)

Superintendent Dr. S. Berbeco provided Board members with copy of MOU, which has already been signed, for information.

c. Community Conversations


Superintendent Dr. S. Berbeco advised Board members of first community conversations meeting at 1st Mesa with Board member L. Poleyestewa and would like to schedule for each Board members own community, let Berbeco know.

d. Vehicle Audit –


Superintendent Dr. S. Berbeco provided Information to Board members on Vehicle Audits, any questions/concerns email Superintendent.

XI. ADJOURNMENT: Board member E. Shupla made motion to adjourn at 8:00 p.m., seconded by Board member S. Dennis. Vote as follows: 4/yes, 0/no and 0/abstentions.


Respectfully Submitted:



Dr. Steven Berbeco
HJSHS Superintendent



Ivan Sidney Sr.
HJSHS Governing Board President



Date: