

**HOPI JUNIOR/SENIOR HIGH SCHOOL  
GOVERNING BOARD REGULAR MEETING  
DATE: February 14, 2018 @ 6:00 p.m.  
LOCATION: Board Conference Room**

**I. PRELIMINARIES**

- a. Hopi Jr. Sr. High School (HJSHS) Regular Governing Board Meeting called to order by Governing Board Vice President Valerie Kooyaquaptewa @ 6:02 p.m.
- b. Roll Call taken by Governing Board Clerk Laurel Poleyestewa. Present: Valerie Kooyaquaptewa, Laurel Poleyestewa, Sandra Dennis, and Anita Bahnimptewa. Absent: Ivan Sidney. Vice President V. Kooyaquaptewa declared quorum to proceed with meeting.  
  
Others Present: HJSHS School President Dr. Steven Berbeco, High School Principal Claudia Edgewater-Russell, Business Manager Patrick Secakuku, Activities Director Ricky Greer, Dean of Students Charlene Youvella, Mr. Steve Tait/Auditor Walker & Armstrong, Ms. Eliza Read/Magnum Wall, Stoops & Warden PLLC Attorneys and Member of Public Mr. Wallace Youvella Jr.
- c. Statement of Welcome by Vice President V. Kooyaquaptewa
- d. Recognition of Guests by Vice President V. Kooyaquaptewa

**II. APPROVAL OF MINUTES:**

- a. January 10, 2018 – Regular Board Meeting Minutes  
  
Board member S. Dennis made motion to approve January 10, 2018 Regular Board Meeting Minutes as presented, seconded by Board member A. Bahnimptewa. Vote as follows: 4/yes, 0/no and 0/abstentions.
- b. January 22, 2018 – Special Board Meeting Minutes  
  
Board member A. Bahnimptewa made motion to approve January 22, 2018 Special Board Meeting Minutes as presented, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

**III. APPROVAL OF AGENDA:**

Superintendent Dr. S. Berbeco presented agenda with reminder to Board on consent agenda item, Board may request to move to New Business, if discussion is needed on agenda item.

1 Board member S. Dennis made motion to approved agenda as presented, seconded by Board  
2 member A. Bahnimptewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

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4 **IV. CALL TO THE PUBLIC:** *(In compliance with the Open Meeting Law, the Governing Board will*  
5 *neither discuss nor take action on issues under call to the public. When necessary, issues will*  
6 *be taken under advisement.)* None received.

7  
8 **V. CONSENT AGENDA:**

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10 a. Request for approval of HJSHS Senior Class trip to Anaheim, CA. - May 16 – May 21, 2018

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12 Board member S. Dennis made motion to approve out of state trip for Senior Class to  
13 Anaheim, CA. May 16 – 21, 2018, seconded by Board Clerk L. Poleyestewa. Vote as  
14 follows: 4/yes, 0/no and 0/abstentions.

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16 **VI. OLD BUSINESS/POSSIBLE ACTIONS ITEMS:**

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18 a. Coaching Criteria Policy – Second Reading/Final - Request Approval

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20 Governing Board, Superintendent Dr. S. Berbeco and Activities Director R. Greer discussed  
21 questions from last meeting on policy, as follows: certification/supervisory of students  
22 requirements, coaching trainings, concerns on female coach, Head Coach Position  
23 requirements, and recruitment process for coaches.

24  
25 Superintendent Dr. S. Berbeco reported in discussions with Activities Director R. Greer,  
26 he will be working on a Coaches Recruitment Policy to bring to Governing Board. R. Greer  
27 will also be working on a handbook.

28  
29 Board member S. Dennis made motion to approve Coaching Criteria Policy as presented,  
30 seconded by Board member A. Bahnimptewa. Vote as follows: 4/yes, 0/no and  
31 0/abstentions.

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33 **VII. NEW BUSINESS/POSSIBLE ACTIONS ITEMS:**

34 a. Presentation of 2016-2017 Audit by Walker & Armstrong LLP

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36 Business Manager P. Secakuku - audit reports ending June 30, 2017 handed out.

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38 Mr. Steve Tait, Auditor did PowerPoint presentation and explained sections of  
39 Unmodified/Clean Audit Report, and Proposed (6) adjustments presented to  
40 management and corrected. Mr. Tate reported no findings in connection with audit in  
41 terms of compliance, Qualified as a low risk auditee, no history of findings in previous  
42 audits, and audits used for funding request purposes with greater chance of funding with  
43 good results. Mr. Tate also reported good controls and systems in place.

1  
2 Board member S. Dennis made motion to approve Audit Report ending June 30, 2017,  
3 seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions.  
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5 b. Phone Service Agreement with Sunstate Technology  
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7 Superintendent Dr. S. Berbeco presented Sunstate Technology Phone Service Agreement  
8 for approval, with explanation on replacement of current phone system, current phone  
9 system has no technical assistance, and current system is not cost effective and very  
10 expensive. The Proposed includes 24 hour technical assistance at no charge, free long  
11 distance, additional (12) trunk lines to school, hardware and software included and  
12 savings of about \$200/month. ERate to pick up 85% of cost. Phone calls all through Cell  
13 One internet.  
14

15 Board Vice President stated if ERate to pick up some of cost, bids are needed.  
16

17 IT Manager Kenny Wartz on teleconference call reported consultant instructed on filing  
18 for ERate and the bids will go out today. Reason for submittal of proposal is to lock in  
19 price and when contract is signed, than committed. ERate will not cover much longer,  
20 funding for Category 1 will not be eligible anymore and will be incurring most of the cost.  
21

22 IT Manager K. Wartz will put together cost analysis, with winning bidder, to present to  
23 Governing Board.  
24

25 By consensus of Governing Board, no action taken on this item.  
26

27 c. OFFERS OF EMPLOYMENT and RECOMMENDATION(S) FOR RE-CLASSIFICATION(S):  
28

29 1. JH Math Teacher – Isdras Dahinog - Alternate/Rachel Talayumtewa  
30

31 Superintendent Dr. S. Berbeco presented Offers of Employment for JH Math  
32 Teacher and explained reason for alternate.  
33

34 Governing Board members, Superintendent and Business Manager discussed  
35 salary for position, extra expenses, certifications and mentorship on classroom  
36 environment.  
37

38 Governing Board recommended Offers of Employment be presented with  
39 proposed salary for positions for Board approval.  
40

41 Board member S. Dennis made motion to approve hire of Mr. Isdras Dahinog as  
42 JH Math Teacher and if does not accept, offer to alternate, also include in contract  
43 on no payment for visa expenses, seconded by Board member A. Bahnimptewa.  
44 Vote as follows: 4/yes, 0/no and 0/abstentions.

2. HS Spirit Line Head Coach – Mary Duwyenie
3. HS Wrestling Varsity Assistant Coach – Cornelia Yazzie
4. JH Girls 7<sup>th</sup> Grade Basketball Coach – Randy Adams

Board member A. Bahnimptewa made motion to accept recommendations from Activities Director for #2 thru #4, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions.

#### VIII. EXECUTIVE SESSION

Board member A. Bahnimptewa made motion to go into Executive Session, seconded by Board member S. Dennis. Vote as follows: 4/yes, 0/no and 0/abstentions. Executive Session at 7:13 p.m.

Board member S. Dennis made motion to come out of Executive Session, seconded by Board Clerk L. Poleyestewa. Vote as follows: 4/yes, 0/no and 0/abstentions. Out of Executive Session at 9:32 p.m.

##### a. Superintendent Contract Negotiations

No Action. A Special meeting will be scheduled to address this agenda item.

##### b. Consultation with District Attorney

Board member A. Bahnimptewa made motion to have legal counsel provide the Board's response to the Grievance, pursuant to school policy, seconded by Board member S. Dennis. Vote as follows: 4/yes, 0/no and 0/abstentions.

#### IX. REPORTS: (Written Reports)

- a. Superintendent – Dr. S. Berbeco
- b. High School Principal – C. Edgewater (No Report). Extended Leave, will include February report in March.
- c. Jr. High School Principal – L. Sidney
- d. Business Manager – P. Secakuku
- e. Dean of Students – C. Youvella
- f. SPED Director – L. Secakuyva  
Board Clerk L. Poleyestewa request documentation on 99% parents satisfied with SPED services provided.  
Superintendent Dr. S. Berbeco to follow-up
- g. Federal Programs Director – R. Lee

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**X. INFORMATIONAL ITEMS:**


- a. Annual Audits (2015-2016 and 2016-2017) of Food Service Program for Arizona Department of Education


Superintendent Dr. S. Berbeco explained overall audit of all incoming cash assets for SY 2016 – 2017 from US Department of Interior & Education.

**XI. ADJOURNMENT:**

Board member S. Dennis made motion to adjourn, seconded by Board member A. Bahnimptewa. Vote as follows: 4/yes, 0/no and 0/abstentions. Meeting adjourned at 9:39 p.m.

RESPECTFULLY SUBMITTED:

  
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Dr. Steven Berbeco  
HJSHS School Superintendent

  
\_\_\_\_\_  
Ivan Sidney Sr.  
HJSHS Governing Board President

3/14/18  
Date: