

BA ©
SCHOOL BOARD OPERATIONAL GOALS

The Governing Board is responsible to the people of their constituency and, therefore, should be aware of opinions and attitudes in the community and of identified School needs.

As representatives of the people who own and support the schools, the Board accepts the responsibility to identify community attitudes and opinions and School needs and to require short- and long-range strategies that are responsive within the budgetary limitations of the School.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

BAA ©**EVALUATION OF SCHOOL BOARD / BOARD SELF-EVALUATION**

The Board shall meet at least annually, not later than October 30, for the purpose of appraising its functioning as a Board and to evaluate Board performance. The appraisal plan approved by the Board will be developed by the Board President working with the Superintendent.

Evaluation instruments for Board operation may be used in the process.

The Superintendent and others who regularly work with the Board may be asked to participate in all or a portion of the appraisal.

Areas of Board operations and relationships that may be appropriate to consider during the evaluation of Governing Board procedures may include, but are not limited to:

- Board meetings/decision-making process
- Policy development/implementation
- Board/School goal setting
- Curriculum and instruction management/program
- Fiscal management/resource allocation
- School plant planning/management
- Board member orientation
- Board member development
- Board officer performance
- Board member relationships
- Board-Superintendent relationship
- Board-community relationship
- Legislative and governmental relationships

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

CROSS REF.:

[BDD](#) - Board-Superintendent Relationship

BAA-E ©**EXHIBIT****EVALUATION OF SCHOOL BOARD /
BOARD SELF-EVALUATION****ANNUAL SELF-APPRAISAL OF
THE GOVERNING BOARD**

The following list of items pertaining to the operation of the Governing Board is the basis for an annual self-evaluation. This may be carried out in conjunction with the annual evaluation of the Superintendent.

Please check the appropriate box for each item (S = satisfactory, N = needs improvement, U = unsatisfactory).

A. Board Relationship with the Superintendent:

S N U
 • •

(1) The Board imparts information on issues, needs, and complaints in a manner allowing the Superintendent the opportunity to solve related problems in a professional manner.

S N U
 • •

(2) The Board clearly interprets its position on controversial matters pertaining to the District, thereby enabling the Superintendent to properly carry out the wishes of the Board.

S N U
 • •

(3) The Board disregards personalities and considers the recommendations of the Superintendent in an unbiased and objective manner.

S N U
 • •

(4) The Board communicates views of personnel effectiveness, including views related to the Superintendent, in a confidential and professional manner.

B. Board Relationship with the Community:

S N U
 • •

(1) The Board recognizes that the citizens have entrusted them with the educational development of the children and youth of this community.

S N U
 • •

(2) The Board recognizes that the community expects their first and greatest concern to be in the best interest of each and every one of the young people without distinction as to who they are or what their background may be.

S N U
 • •

(3) The Board enacts policies supporting the efforts of the administration in helping the people of this community to have the facts about their schools, to the end that they will readily provide the finest possible school program, school staff, and school facilities.

C. Board Relationships Between Members During Meetings:

S N U
 • •

(1) Individual members of the Board treat other members of the Board and professional staff with respect during Board meetings.

S N U
 • •

(2) Differences of opinion influencing Board member votes are based on the issues at hand and not on a personality basis.

S N U
 • •

(3) All members of the Board conduct themselves in such a manner as to emphasize that individual Board members have authority only when convened in a legally conducted Board meeting with at least a quorum present.

D. Board Relationships with Staff and Personnel:

S N U
 • •

(1) The Board requires the Superintendent to recommend personnel for their consideration and consistently adheres to this procedure.

S N U
 • •

(2) The Board members make every effort to become acquainted with the personnel of the District.

S N U
 • •

(3) The Board members' personal friendships with District personnel are maintained without allowing them to affect overall Board decisions and/or policies.

E. Board Relationship to the Instructional Program:

S N U
 • •

(1) The Board makes an effort to keep informed about the instructional program by providing for periodic reports as deemed necessary and by periodic visitation in the schools.

S N U

(2) The Board attempts to gain information from the community pertaining to instructional program needs.

S N U

(3) The Board maintains policies necessary to enable the educational staff to develop the educational program required to meet the needs of the community.

F. Board Relationship to the Financial Management of the Schools:

S N U

(1) The Board establishes the policies and provides the necessary resources to properly manage the finances of the District.

S N U

(2) The Board requires the proper accountability for the expenditure of funds in the District.

S N U

(3) The Board provides justified funding to maintain a high quality educational program in this District.

S N U

(4) The Board keeps the community informed about the financial needs of the District.

G. General Statements:

- (1) List in order of priority the four (4) major problems the Board faces:
 - (a)
 - (b)
 - (c)
 - (d)
- (2) List any weaknesses you have observed in the operation of the school system:
- (3) List any significant accomplishments made by the school system during the past year:

BB
SCHOOL BOARD LEGAL STATUS

The Arizona Constitution places the responsibility of establishing and maintaining public schools on the Arizona legislature and directs the legislature to provide for a state board of education.

The Hopi Junior/Senior High School, Inc. is authorized by the Hopi Tribal Council and is a chartered public school. The school shall comply fully with the provisions of Title 15, Chapter 1, Article 8, of the Arizona Revised Statutes and the charter (contract) agreement with the State Board of Education.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-421](#)

Arizona Constitution, Art. XI, Section 1

Arizona Constitution, Art. XX, Paragraph 7

BBA © BOARD POWERS AND RESPONSIBILITIES

The Board performs the following basic functions necessary to the discharging of its responsibilities: legislative, executive, and appraisal.

- The legislative function is the policy-making aspect of the school system. It is the policy of the Board to retain and exercise full legislative authority and control over the schools by adopting general policies or by acting directly in matters not covered by its policies.
- The executive function of the Board is concerned with placing in operation existing Board policy. Most of this function is delegated by the Board to its executive and administrative officer, the Superintendent.
- The appraisal function involves the determination of the efficiency of the school operation and an evaluation of the educational program of the School based on the policies as outlined in the policy manual.

The duties and obligations of an individual Board member include the following:

- To become familiar with the state's school laws, Tribal ordinances, regulations of the State Department of Education, and School policies, rules, and regulations.
- To have a general knowledge of the educational aims and objectives of the system.
- To work harmoniously with other Board members without neglecting a proper share of the work or trying to dominate the Board.
- To vote and act in Board meetings impartially for the good of the School.
- To accept the will of the majority vote in all cases, and give wholehearted support to the resulting policy.
- To accept the responsibility for confidentiality in appropriate matters, especially those dealing with personnel and the divulging of privileged information that could cost the School money, support, or public confidence.
- To represent the Board and the School to the public in a manner that promotes both interest and support.
- To refer complaints to the proper school authorities and to refrain from individual counsel and action.
- To perform other appropriate duties that may arise.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

[15-342](#)

A.G.O.

I81-054

BBAA ©
BOARD MEMBER AUTHORITY AND RESPONSIBILITIES

All powers of the Board lie in its action as a public body. A "meeting" is defined as the gathering of a quorum of members of a public body to propose or take legal action, including any deliberations with respect to such action that has been properly noticed, pursuant to Arizona Revised Statutes.

Individual Board members exercise authority over School affairs only by way of votes taken at a legal meeting of the Board. An individual Board member has authority only when and to the extent that the Board, by vote, has so delegated such authority.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

[15-342](#)

[15-381](#)

CROSS REF.:

[AA](#) - School Legal Status

[BBA](#) - Board Powers and Responsibilities

BBB**BOARD MEMBERSHIP -
ELECTIONS / APPOINTMENTS**

The Governing Board of the Hopi Junior/Senior High School shall consist of six (6) members representing the elementary school attendance areas on the Hopi Indian Reservation. A Board member's term off office shall be for four (4) years. The terms of office of the respective elementary school attendance area Board member representatives shall be staggered.

The Governing Board shall develop and, by resolution, establish the qualifications of candidates for membership on the Board and the election procedures to be followed.

An annual election shall be conducted, not earlier than November 1 or later than December 1, in each elementary school attendance area where the area Board member's term of office is scheduled to expire.

Public Notification

A vacancy on the Governing Board shall be advertised for a period of two (2) calendar weeks in the elementary school attendance area represented by the vacant membership. Notices are to be posted in public places within the attendance area (e.g., day schools, community buildings, post offices, and local stores).

The notification shall include the deadline date by which petitions for candidacy must be filed, which date shall be two (2) calendar weeks from the date of the posting of the notification of vacancy.

Petition Procedures

Qualified persons interested in candidacy for membership on the Governing Board must:

- Pick up a petition for candidacy at the Superintendent's office.
- Secure not less than ten (10) valid signatures on the petition to be eligible for placement on the official ballot. Valid signatures are those of persons who:
 - Are at least eighteen (18) years of age.
 - Reside in the attendance area for which there is a Board member vacancy.
- Return the completed petition to the office of the Superintendent within two (2) weeks of the posting of the vacancy, but not later than the announced deadline for filing the petition.

Polls and Polling

A polling place or places will be set up in each elementary school attendance area where balloting is being conducted to elect a candidate to fill a vacancy on the Governing Board.

The polling place(s) shall be open from 7:00 a.m. to 7:00 p.m.

Each polling place shall be manned by:

- A member of the Hopi Junior/Senior High School election committee.
- A member of the Hopi Junior/Senior High School staff.

Ballot Tabulation

Hopi Junior/Senior High School election committee members at the election site will administer the counting of the ballots.

Certification of Election Results

The Director of Hopi Education will certify the election results and notify the Superintendent of the election certification.

Announcement of Election Results

Following receipt of the certified election results by the Superintendent, the results will be posted in all public buildings of the villages in the elementary attendance area(s) where an election was held.

Installation of Board Members

After the election results have been posted at a formal meeting of the Governing Board:

- Installation of the newly elected Board members will be conducted.
- A letter of notification of installation will be posted for the public.
- The President of the Governing Board will administer installation of the members.

Adopted: date of manual adoption

LEGAL REF.:

Hopi Tribal Ordinance 36

BBBA BOARD MEMBER QUALIFICATIONS

(Governing Board Membership)

A candidate for membership on the Governing Board must have been a resident for two (2) years in the local elementary school attendance area represented by the position.

For the purpose of determining representation on the Governing Board, the entire Hopi Reservation (District 6 and H.P.L.) is divided by resolution into elementary school attendance areas, which are designated as:

- Keams Canyon Boarding School.
- Polacca Day School.
- Second Mesa Day School.
- Hotevilla/Bacavi Community School.
- Hopi Day School.
- Moencopi Day School.

Age Requirement

A candidate for the Governing Board must have attained the age of twenty-one (21) years.

Other Qualifications and Restrictions

No employee of the Hopi Junior/Senior High School or the spouse of such employee may hold membership on the Governing Board of this School.

Ex-Officio Membership

The Superintendent shall be an ex-officio member of the Governing Board.

Adopted: date of manual adoption

LEGAL REF.:
Hopi Tribal Ordinance 36

**BBBB ©
BOARD MEMBER OATH OF OFFICE**

Oath of Office

Board members shall take and subscribe to the oath prescribed for public officers pursuant to A.R.S. [38-231](#). The person taking the oath shall file a copy of the acknowledged oath in the School office. The School office shall keep such copy on file as long as the Board member remains on the Governing Board and for a period of five (5) years after last serving on the Board.

Time of Oath (Governing Board Members)

When a different time is not prescribed, the oath of office shall be taken, subscribed, and filed within ten (10) days after the Board member has notice of appointment or, if elected, at any time after receipt of the certificate of election, and at least one (1) day before commencement of the term of office.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[38-231](#)

[38-232](#)

[38-233](#)

BBBB-E

EXHIBIT

BOARD MEMBER OATH OF OFFICE

Oath of Office

In addition to any other form of oath or affirmation specifically provided by law, any officer or employee shall take and subscribe to the following oath or affirmation before entering upon the duties of such appointed office or employment.

State of Arizona, County of _____, I, **[type or print name]**, do solemnly swear (or affirm) that I will support the Constitution of the United States the Constitution and laws of the State of Arizona, and the Constitution and laws of the Hopi Tribe; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of **[name of office]** according to the best of my ability, so help me God (or so I do affirm).

(Signature of officer or employee)

LEGAL REF.:
A.R.S.
[38-231](#)

**BBBC
BOARD MEMBER RESIGNATION**

Any Board member who desires to resign from the Governing Board shall send a letter of resignation to the Governing Board President, with a copy to the Superintendent, giving the effective date of resignation. The resigning Board member shall furnish a copy of such letter to each other member of the Board prior to the date on which said resignation is to become effective.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-302](#)

[38-101](#)

[38-291](#)

[38-294](#)

BBBD © BOARD MEMBER REMOVAL FROM OFFICE

The Governing Board acknowledges that a recall initiative against an elected member of the Board is a serious undertaking. Therefore, the following criteria are to be followed for such an action:

- A member of the Governing Board holding office by either election or appointment is subject to recall from the office upon a petition for recall signed by at least fifty-one percent (51%) of the respective attendance area electors who voted in the last Board election.
- All petitions for recall must be submitted to the election chairperson of the Hopi Junior/Senior High School election committee.
- A petition for recall shall contain one or more statements identifying the grounds upon which the demand for a recall is based.
- Once the minimum number of signatures have been obtained on a petition for recall and have been verified by the Hopi Junior/Senior High School election committee, the Governing Board may fill the vacant seat created by the recall, by either:
 - Appointing an individual to fill the vacancy until the next regular election; *or*
 - Recommendation to the Superintendent that the vacancy be filled by a special election. If a special election is called, it must be held not later than fifteen (15) days after the verification of signatures.
- Should a person against whom a recall petition is filed choose to resign, the person may do so by filing a written notice of resignation with the Governing Board. The Board shall accept the resignation, and the vacancy shall be filled in accordance with Board policy.

Automatic Termination

A Board member who is convicted of a felony while serving on the Governing Board shall be automatically terminated from membership on the Board. A vacancy created for this cause shall be filled in accordance with Board policy.

Adopted: date of manual adoption

LEGAL REF.:
Hopi Tribal Ordinance 36

**BBBE
UNEXPIRED TERM FULFILLMENT**

Any vacancy of a Governing Board member may be filled by appointment by the Governing Board. Such appointment shall be until the next regular election, at which time a successor shall be elected to serve the unexpired portion of the term.

If a vacancy occurs, the Governing Board may recommend to the School Superintendent that it be filled by election.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[38-291](#)

A.G.O.

I82-111

Arizona Constitution, Article VII, Section 15

BCA ©
BOARD MEMBER ETHICS

Board members will strive to improve public education, and to that end will:

- Attend all regularly scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- Recognize that decisions should be made only after discussion at publicly held Board meetings;
- Render all decisions based on the available facts and independent judgment, and refuse to surrender that judgment to individuals or special-interest groups;
- Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community;
- Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent;
- Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs;
- Be informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school boards associations;
- Support the employment of persons best qualified to serve as school staff members, and insist on a regular and impartial evaluation of all personnel;
- Avoid being placed in a position of conflict of interest, and refrain from using their Board position for personal or partisan gain;
- Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law; and
- Remember always that a Board member's first and greatest concern must be the educational welfare of the students attending the school.

Adopted: date of manual adoption

LEGAL REF.:
A.R.S.
[15-321](#)

**BCB ©
BOARD MEMBER CONFLICT OF INTEREST**

Voting Restrictions

Notwithstanding any other provision of law, a Governing Board member shall be eligible to vote on any budgetary, personnel, or other question that comes before the Board, except that it shall be unlawful for a member to vote on a specific item that concerns the appointment, employment, or remuneration of such member or any person related to such member as a dependent.

Employment Limitation

No dependent of a Governing Board member may be employed in the School, except by consent of the Board.

No employee of the School or the spouse of such employee may hold membership on the Governing Board of the School.

Conflict of Interest

Any Board member or employee of the School who has, or whose relative has, a substantial interest in any contract, sale, purchase, or service to the School shall make known that interest in the official records of the School and shall refrain from voting upon or otherwise participating in any manner as a Board member or employee in such contract, sale, or purchase.

Any Board member or employee who has, or whose relative has, a substantial interest in any decision of the School shall make known such interest in the official records of the School and shall refrain from participating in any manner as a Board member or employee in such a decision.

The Board may make purchases from a Board member in any amount. The Board must approve each purchase from a Board member, and the amount of the purchase or contract for purchase shall be included in the minutes of the meeting at which the Board approves the purchase.

Filing of Disclosures

The School shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to the statutory conflict-of-interest provisions.

Adopted: date of manual adoption

BCB-E ©

EXHIBIT

**BOARD MEMBER CONFLICT
OF INTEREST**

I, _____, do hereby indicate:

1. That I am presently an officer/employee of the Hopi Junior/Senior High School, Incorporated;

2. That I (or my relative[s]: _____

_____) have a substantial interest in the contract, sale, purchase, or service to or decision by the Hopi Junior/Senior High School, Incorporated Governing Board as described below.

3. That I shall refrain from participating in any manner in my capacity as an employee or officer of Hopi Junior/Senior High School, Incorporated in such contract, sale, purchase, service to, or decision by the Governing Board unless specifically permitted to do so by law.

Date

Signature

Description of Conflict:

BDA ©
BOARD ORGANIZATIONAL MEETING

For the purpose of organization of the Governing Board, the Board shall meet at the School. Such meeting shall be held between January 1 and January 15 next following the election.

The meeting shall be called to order by the President of the Board for the preceding year. If that person is not a member of the Board, a temporary president shall be elected and the meeting shall be called to order by the temporary president. The person calling the meeting to order shall preside until a successor is chosen.

The new President of the Board shall take office upon election.

The Board shall then elect a Vice-President and a Clerk, who shall take office upon election.

Whenever there is a vacancy in an office, the Board shall elect a new officer to fill the vacancy during the unexpired term of office.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[38-431](#) *et seq.*

CROSS REF.:

[BDB](#) - Board Officers

[BE](#) - School Board Meetings

[BEC](#) - Executive Sessions/Open Meetings

[BEDA](#) - Notification of Board Meetings

**BDB ©
BOARD OFFICERS****President**

The duties of the President of the Board shall be as follows:

- Preside over all meetings and conduct meetings in accordance with Arizona law and policies of the School.
- Consult with the Superintendent on the agenda for each meeting.
- Encourage and maintain orderly and democratic participation.
- Keep all discussions factual and on the subject at hand.
- Allow for full and complete exploration of each item of business.

Vice-President

In the absence of the President of the Board, the Vice-President shall perform the duties of the President.

Clerk

The Clerk shall:

- Receive all correspondence and present same to the Board.
- Review the minutes before final presentation to the Board.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

CROSS REF.:

[BEDB](#) - Agenda

[BEDBA](#) - Agenda Preparation and Dissemination

BDD ©
BOARD - SUPERINTENDENT RELATIONSHIP

The establishment of policies is the responsibility of the Board, and the execution of those policies is a function of the Superintendent.

The Superintendent is the chief executive officer of the School and is responsible for the professional leadership and skill necessary to translate the policies of the Board into administrative action.

The Superintendent is responsible for the administration of the School. The Superintendent may delegate the necessary authority to other employees and develop such procedures and regulations as the Superintendent considers necessary to ensure efficient operation of the School.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-503](#)

**BDE ©
BOARD COMMITTEES**

Committee work of the Board shall usually be done by members of the Board sitting as a committee of the whole. The Board shall not establish standing or permanent committees, and there shall be no standing or permanent committees composed of the Board members. If a temporary committee is appointed, it shall serve only for the time needed for its designated purpose. Committee recommendations shall be advisory only.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[38-431](#)

CROSS REF.:

[BDE](#) - Advisory Committees

BDF © ADVISORY COMMITTEES

The Board may, by majority vote, appoint ad hoc committees when deemed advisable. Recommendations of such committees cannot be binding on the Board; they may be advisory only. These committees will be responsible for presenting to the Board recommendations for action based on research and facts. Any such committee shall automatically be dissolved upon completion of its assignment.

The Governing Board President shall develop guidelines for each committee. These guidelines shall be approved by the Board prior to the first meeting of each committee and will include, but not necessarily be limited to, the following:

- A written, specific statement of the purpose of the committee.
- The dates on which interim and final reports of the committee are to be rendered.
- The date or event upon which the committee will be terminated.
- The extent to which facilities, supplies, equipment, and clerical support will be provided to each committee.

The Superintendent will ensure that the following actions are taken for each committee established by the Board:

- Each committee member will be briefed on the requirements of the Arizona Open Meeting Law (A.R.S. 38-431) as it applies to committees of the Board.
- Notices and agendas of all meetings of the committee will be posted.

A representative of the Board and the Superintendent will serve as ex-officio members of all advisory committees.

Adopted: date of manual adoption

LEGAL REF.:
A.R.S.
[38-431](#) *et seq.*

**BDG ©
SCHOOL ATTORNEY**

When the Board deems it to be in the best interest of the School the Board may retain private counsel and services. Compensation and purpose should be determined at the time of employment of private counsel.

The Superintendent and the President of the Board shall be designated as the representatives of the School who may confer with counsel. The School will not be responsible for fees that accrue because of unauthorized individual Board member or staff consultation with private counsel.

Copies of all written requests for opinions and opinions of private counsel shall be furnished by the Superintendent to all Board members. Requests for opinions requiring research or substantial amounts of work on the part of private counsel shall be in writing when practicable. Only the Superintendent may contact private counsel by telephone or in person regarding matters pertaining to the day-to-day operation of the School.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[11-532](#)

[15-341](#)

[15-343](#)

[38-431.07](#)

**BDH ©
BOARD CONSULTANTS**

The School may employ consultants when appropriate to carry out tasks or projects that enhance the effectiveness of School operations (1) when the School does not have the specialized competency on its staff or (2) when such assignments would be burdensome to the school staff when added to their full-time assignments. The kinds of assistance sought from consultants may include, but will not necessarily be limited to (1) conducting fact-finding studies, surveys, and research; (2) providing counsel or services requiring special expertise; and (3) assisting the Board in developing policy and program recommendations. The employment of specific consultants, within the budgeted funds of the School, will be the responsibility of the Superintendent.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-341](#)

[15-343](#)

A.A.C.

R7-2-1061 *et seq.*

R7-2-1117 *et seq.*

BE © SCHOOL BOARD MEETINGS

The Board shall transact all business at official meetings of the Board. These may be either regular or special meetings, defined as follows:

- Regular meeting - the usual official legal-action meeting, scheduled and held regularly.
- Special meeting - an official legal-action meeting called between scheduled regular meetings to consider only specifically identified topics.

Every meeting of the Board, regular or special, shall be open to the public except for an executive session that is held in accordance with state law. A "meeting" is defined as the gathering of a quorum of members of a public body to propose or take legal action, including any deliberations with respect to such action, that has been properly noticed, pursuant to Arizona Revised Statutes.

Regular Board Meetings

The second Wednesday of each calendar month is designated as the regular Board meeting date.

A regular meeting may be rescheduled or canceled by agreement of a majority of the Board.

Written notice of the date, hour, place, and subject (agenda) of each regular meeting of the Board shall be given as follows:

- Notice shall be posted at least twenty-four (24) hours preceding the scheduled time of the meeting, with the exception of an actual emergency, in which case such notice as is appropriate to the circumstances shall be given.
- Notice shall be posted at a prominent place, convenient to the public, as designated by the Board in its notice to the County Board of Supervisors.

Every regular meeting of the Board shall be open to the public, and the Board shall meet at the most convenient public facility in the School community (Hopi Reservation). (If a public facility is not available within the Reservation, the Board may meet at any available public facility convenient to all Board members, regardless of the county or school community in which the facility is located.)

Special Board Meetings

Special meetings may be called whenever deemed necessary. Written or telephoned notice of all special meetings shall be given to the members of the Board, and written notice shall be posted, at least twenty-four (24) hours prior to the time stated for the meeting to convene. Said notice shall indicate the purpose of the special meeting. No business other than the matters specified in the notice shall be transacted at such meeting.

Special meetings shall be open to the public.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-843](#)

[38-431](#) *et seq.*

A.G.O.

179-045 (R79-023)

CROSS REF.:

[BEC](#) - Executive Sessions/Open Meetings

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDC](#) - Quorum

BEC © EXECUTIVE SESSIONS / OPEN MEETINGS

The Board may enter into executive session after the following requirements have been met:

- The Board has first been convened in open meeting, for which notice, stating the specific provision of law authorizing the executive session, has been given.
- The Board President has identified the section or sections of A.R.S. [38-431.03](#) that authorize the holding of the executive session and has stated the language of the section(s) and a general description of the matters to be considered.
- The executive session is authorized by a vote in open session.

No final action, decision, or vote shall be taken while the Board is in executive session, except as provided by law.

The Board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

During the executive session, all persons present in the executive session will be read the admonition on the confidentiality of the executive session minutes and deliberations.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-843](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

A.G.O.

I79-45

I79-49

I79-126

I79-136

I80-118

I80-146

I81-058

I81-060

I81-090

CROSS REF.:

[BEDG](#) - Minutes

[JKD](#) - Student Suspension

BEC-E ©

EXHIBIT

EXECUTIVE SESSIONS / OPEN MEETINGS**MINUTES**

Date	Time	Place
------	------	-------

I. Record the names of persons present (Only Board Members, individuals provided for by statute, and other persons whom the Board determines are reasonably necessary for the purposes of the executive session may be present). Indicate who and when anyone leaves or enters during the executive session:

II. Specify the section of A.R.S. 38-431 under which the executive session was called and a general description of the respective topic(s). The same information should have been indicated on the agenda:

III. (Read prior to each executive session:)

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. 38-431.03.

IV. Items of discussion (if the session is held under authority of A.R.S. 38-431.03, Subsection A, paragraphs 4, 5, or 7, an accurate description of all instructions given must be included):

LEGAL REF.:

A.R.S.

[38-431.01](#)

BED ©
MEETING PROCEDURES / BYLAWS

The President of the Board is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented, and the suitability of the time for such a presentation. All such rulings are subject to review by the Board at a subsequent meeting, properly noticed, as long as the matter is included on the agenda.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

BEDA ©
NOTIFICATION OF BOARD MEETINGS

A statement of the posting place for all notices of meetings shall be filed with the clerk of the Board of Supervisors. A regular meeting may be canceled by agreement of a majority of the Board.

At least twenty-four (24) hours' notice shall be given by posting, in the designated public place, any change in the regular meeting time or place, with the exception of an actual emergency, in which case such notice as is appropriate to the circumstances shall be given.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[38-431.02](#)

CROSS REF.:

[BE](#) - School Board Meetings

[BEC](#) - Executive Sessions/Open Meetings

**BEDB
AGENDA**

Unless changed by a majority vote of members present at each meeting, the order of business shall be as follows:

Regular meetings:

- I. Preliminaries
 - A. Call to order
 - B. Roll call
 - C. Statement of welcome
 - D. Recognition of guests
 - E. Sign-in sheet
- II. Approval of minutes
- III. Approval of agenda
- IV. Call to the public
- V. Special business
- VI. Old business
- VII. Executive session (if needed)
- VIII. Action items:
- IX. Reports (nonaction):
 - A. Superintendent
 - i. Summary of Current Events
- X. Information items:
- XI. Adjournment

Special meetings:

- I. Call to order
- II. Items for which special meeting was called
- III. Announcements
- IV. Adjournment

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.
[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

CROSS REF.:

[BEC](#) - Executive Sessions/Open Meetings

BEDBA ©
AGENDA PREPARATION AND DISSEMINATION

Regular Meetings:

The Superintendent will prepare Board meeting agendas in consultation with the Board President.

The Superintendent or Board members may place items on the agenda. Any Board member desiring to place an item on the agenda will notify the Superintendent of the particular item of business at least five (5) working days before the meeting.

The agenda and supporting materials shall be distributed to the Board members not less than twenty-four (24) hours prior to the meeting.

Upon request, copies of the agenda shall be available to the public and the press.

Special Meetings:

Whenever possible, the procedures for agenda preparation and dissemination used for regular meetings will be used for special meetings.

These procedures may be altered by the Superintendent during an emergency or when compliance would be impractical. However, the Superintendent shall comply with all legal requirements in scheduling special meetings.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[38-431](#) *et seq.*

**BEDC ©
QUORUM**

A quorum consisting of a majority of the Board membership shall be necessary to conduct any business. In the event that a quorum is not present within thirty (30) minutes of the time scheduled, the meeting may be canceled and another meeting scheduled, with due and proper notices as prescribed by policy and law.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[1-216](#)

[15-321](#)

A.G.O.

I84-165

BEDD © RULES OF ORDER

The Board prescribes rules for its meetings as follows:

- It shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called.
- Each action item shall require a motion, and all motions shall require seconding.
- The President may make or second motions, and may vote on all motions.
- A motion to adjourn is in order at any time. Such a motion shall require a second and a majority vote. No discussion is in order.
- A motion to table is in order at any time. Such a motion requires a second and is limited to being considered only once on any given agenda item. No discussion is in order.
- Rules of order may be subject to suspension only upon a majority vote of the members of the Board present at a meeting.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

CROSS REF.:

[BED](#) - Meeting Procedures/Bylaws

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDBA](#) - Agenda Preparation and Dissemination

[BEDC](#) - Quorum

[BEDF](#) - Voting Method

[BEDG](#) - Minutes

[BEDH](#) - Public Participation at Board Meetings

[BGF](#) - Suspension/Repeal of Policy

**BEDF ©
VOTING METHOD**

Votes on all motions and resolutions shall be by ayes and nays. No secret ballots shall be used.

At the discretion of the Board President or on the request of a member, a show-of-hands or roll-call vote shall be made and the vote of members shall be recorded. On a voice vote, members may request that their own votes be recorded.

All motions shall be carried by a majority of the members who vote, or as otherwise required by law.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[1-216](#)

[15-321](#)

[38-431](#)

A.G.O.

178-237

CROSS REF.:

[BEDC](#) - Quorum

[BEDD](#) - Rules of Order

[BEDG](#) - Minutes

**BEDG ©
MINUTES**

Minutes shall be kept of all regular and special Board meetings. If possible, complete written minutes of each Board meeting will be available for public review in the School administrative office three (3) working days after the date of the meeting. If this is not possible, the record of the meeting shall be available until the written minutes are prepared. In all cases, written minutes of each meeting shall be prepared as soon as possible, containing the information required by A.R.S. [38-431.01](#). The Board will take action at a subsequent meeting to amend and/or approve these minutes.

Minutes of regular or special meetings will be distributed to all Board members prior to the next meeting, and will be made available to the public upon request, as unconfirmed minutes.

The Superintendent will prepare written minutes of all executive sessions, as required by A.R.S. [38-431.01](#), and will maintain a confidential file of all of these minutes.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-843](#)

[38-431.01](#)

[38-431.03](#)

[39-121](#)

[39-122](#)

A.G.O.

I80-198

BEDH © PUBLIC PARTICIPATION AT BOARD MEETINGS

All regular and special meetings of the Board shall be open to the public.

The Board invites the viewpoints of citizens throughout the Reservation, and considers the responsible presentation of these viewpoints vital to the efficient operation of the School. The Board also recognizes its responsibility for the proper governance of the schools and therefore the need to conduct its business in an orderly and efficient manner. The Board therefore establishes the following procedures to receive input from its citizenry:

- The Board President shall be responsible for recognizing speakers, maintaining proper order, and adhering to any time limit set. Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. Questions or comments on matters that are currently under legal review will not receive a response.
- If considered necessary, the President shall set a time limit on the length of the comment period. In order to ensure that each individual has an opportunity to address the Board, the President may also set a time limit for individual speakers.
- Members of the public may be recognized by the President to assist the Board with information for the conduct of its official business.
- Personal attacks upon Board members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Upon conclusion of the open call to the public, individual members of the Board may respond to any criticism made by an individual who has addressed the Board.

The Superintendent shall ensure that a copy of this policy is posted at the entrance to the Board meeting room, and that an adequate supply of forms is available.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[38-431.01](#)

CROSS REF.:

[BDB](#) - Board Officers

[BHC](#) - Board Communications with Staff Members

[BHD](#) - Board Communications with the Public

[KEB](#) - Public Concerns/Complaints about Personnel

BEDH-E ©

EXHIBIT

**PUBLIC PARTICIPATION AT
BOARD MEETINGS**

REQUEST TO ADDRESS BOARD

I request permission to address the Governing Board on the following item on the agenda:

(Date)

(Name and Telephone Number)

(Street Address)

(City)

(State)

(Zip)

(E-mail Address)

(Representing)

BEDI ©
NEWS MEDIA SERVICES AT BOARD MEETINGS

Local news media representatives shall be welcome to attend all regular or special meetings of the Board with the exception of executive sessions. In the event that representatives of the news media are unable to attend a regular or special meeting, the Superintendent may provide a periodic summary of Board actions.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[38-431.01](#)

[38-431.03](#)

BG © SCHOOL BOARD POLICY PROCESS

It is the intent of the Board to adopt policies so that they may serve as guidelines for its own operations and for the successful and efficient functioning of the School.

Policy adoption is one of the Board's chief responsibilities. Suggestions regarding the content of policies may originate with a member of the Board, the Superintendent, a staff member, a parent, a student, a consultant, a civic group, or any resident within the School's boundaries. A careful and orderly process shall be used in examining such proposals. The policy proposals shall be referred to the administration for detailed study prior to recommendation(s) being provided to the Board. The Board may take action in accordance with Policy BGB after hearing the Superintendent's recommendations.

The policies of the Board are framed and intended to be interpreted within the context of applicable laws and regulations.

Changes in needs, conditions, purposes, and objectives may require revisions, deletions, and additions to the policies. The School will welcome suggestions for ongoing policy review and revision.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

**BGB ©
POLICY ADOPTION**

Adoption of new policies or the revision or repeal of existing policies is the responsibility of the Board. The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are fully studied before final action:

- First meeting - the proposal shall be presented for review.
- Second meeting - the proposal shall be presented for discussion and action.

During discussion of a policy proposal, the views of the public, staff members, and the Board may result in changes. A change shall not require that the policy go through an additional review except as the Board determines that the change requires further study and that an additional review would be desirable.

Policies may be adopted or amended at a single meeting of the Board in a Board-declared emergency.

Adopted: date of manual adoption

BGC ©
POLICY REVISION AND REVIEW

In an effort to keep its written policies up to date so they may be used consistently as a basis for Board action and administrative decision, the Board authorizes the Superintendent to seek consulting assistance from a source that provides such services. The School shall rely on the consulting service in conjunction with the functioning of the School as indicated by reactions of the school staff, the students, and the community to provide insight into the effect of the policies it has adopted. The Superintendent shall develop procedures to permit the School to utilize the policy consulting service in a manner that assures maximization of the School's return on its investment in the service.

The Superintendent is responsible for calling to the Board's attention policies that are out of date or in need of revision.

Adopted: date of manual adoption

CROSS REF.:

[BGE](#) - Policy Communication/Feedback

BGC-R ©

REGULATION

POLICY REVISION AND REVIEW

The School is a subscriber to the Policy Services Program of the Arizona School Boards Association (ASBA). This service will assist the School in the amendment of School policies or in the adoption of new policies originated by the School.

The procedure listed below will be followed to ensure the expeditious review and consideration of policy updates received from the ASBA Policy Services Program and all newly proposed policies:

- A master file of policy updates (Policy Services Advisories) will be kept by the Superintendent.
- Upon receipt, a copy of each update will be forwarded to the appropriate member(s) of the Superintendent's staff.
- The designated staff member may review and evaluate the update and recommend action to the Superintendent, including any proposed changes needed to adapt the update to specific circumstances within the School.
- If changes or new policies are recommended, the Superintendent will send a copy of the update to ASBA Policy Services for review or contact ASBA Policy Services by phone to discuss the proposed changes.
- Following review by ASBA Policy Services, the updated policy or any newly proposed policies will be placed on the Board agenda for a first review by the Board.
- Following the first review, if any proposals are made for further changes, such changes will be sent to ASBA Policy Services for review or discussed with them by phone.
- If no changes are proposed, or after any such proposed changes have been reviewed by ASBA Policy Services, the updated policy will be placed on the Board agenda a second time for action by the Board.
- Following adoption by the Board, the Superintendent will send a copy of the adopted policy and the date of adoption to ASBA Policy Services.
- ASBA Policy Services will produce the final adopted copy of the policy and return the final copy to the School.
- The Superintendent will reproduce sufficient copies of the new policy, as received from ASBA Policy Services, and forward a copy to each person who is assigned a policy manual, with instructions as to how it is to be incorporated into the policy manual.

BGD ©
BOARD REVIEW OF REGULATIONS

The Superintendent has the responsibility for carrying out, through administrative regulations, the policies established by the Board. The administrative regulations shall specify required actions and reflect the detailed arrangement under which the School will be operated.

Before issuance, regulations shall be properly titled and coded in conformance with the policy classification system selected by the Board.

The Board reserves the right to review all administrative regulations. The Superintendent shall provide a copy of each School regulation to each Board member prior to distribution.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

BGE ©
POLICY COMMUNICATION / FEEDBACK

The Superintendent shall develop procedures to ensure that employees, patrons, and Board members shall have access to a current policy manual that contains the policies and administrative regulations of the School.

The manual is intended both as a tool for School management and as a source of information to patrons, staff members, and others about how the School operates. To that end, each Board member and administrator shall have ready access to a copy of the manual. In addition, a manual shall be available at such places as the Superintendent may determine for use by staff members, students, and patrons.

Each administrative regulation shall be so designated and included in the manual on a separate sheet(s) accompanying the policy with which it is associated.

All policy manuals shall remain the property of the School and shall be subject to recall at any time.

The Board's policy manual shall be considered a public record and shall be open for inspection during regular business hours at the School administration office and at places designated by the Superintendent.

The master copy of the manual will be securely maintained in the Superintendent's office. It is this copy that will be used to resolve any discrepancies in language existing in other copies.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-341](#)

BGE-R ©

REGULATION

POLICY COMMUNICATION / FEEDBACK

Each person to whom a policy manual is issued will be responsible for the maintenance, control, and updating of the manual.

All changes to the policy manual will be issued by the Superintendent, with a change memorandum listing codes, pages to be removed, and pages to be inserted. After making the changes, a copy of the change memorandum shall be filed by the Superintendent. After the updated pages have been placed into a policy manual, the outdated pages that have been superseded must be removed and destroyed. All policy manuals are subject to recall and/or inspection at any time to ensure that they are properly updated.

The master copy of the policy manual shall be maintained by the Superintendent. It is this copy that shall be used to resolve any discrepancies in language existing in other copies.

The Superintendent will maintain one (1) copy of all outdated pages for historical and reference purposes.

LEGAL REF.:

Uniform System of Financial Records

BGF ©
SUSPENSION / REPEAL OF POLICY

The operation of any section or sections of Board policies not established and required by law or vested by contract may be temporarily or permanently suspended by a majority vote of Board members present at a regular or special meeting. An action under this policy would not require the two presentations indicated in Policy BGB (Policy Adoption) to reinstate a suspended policy.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

BHC ©
BOARD COMMUNICATIONS WITH STAFF MEMBERS

Official communication between the Board and employees will occur as follows:

- An employee will first communicate on school- or employment-related matters at the administrative level. Any employee who exhausts the opportunity of discussing a matter at the various administrative levels may then communicate in writing with the Board on the matter. No anonymous communication will be considered by the Board.
- Any employee who wishes to address the Board in the employee's capacity as a parent, Reservation resident, or individual, rather than as an employee, may do so by following the procedures in Policies BEDH and BHD.
- Official communications, policies, directives, Board concerns, and Board action(s), as appropriate, will be communicated to employees by the Superintendent.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

[38-431.01](#)

[38-431.02](#)

CROSS REF.:

[BEDH](#) - Public Participation at Board Meetings

BHD ©
BOARD COMMUNICATIONS WITH THE PUBLIC

Official communication between the Board and the community is subject to the following:

- Any community member who exhausts the opportunity of discussing a matter at the administrative level may communicate with the Board in writing. No anonymous communication will be considered by the Board.
- A member of the community who wishes to address the Board in person may do so by following the procedures in Policy BEDH.
- Official communications, policies, Board concerns, and Board action, as appropriate, will be imparted to the community by the Superintendent.

Adopted: date of manual adoption

CROSS REF.:

[BEDH](#) - Public Participation at Board Meetings

BIA ©
NEW BOARD MEMBER ORIENTATION / HANDBOOK

A member-elect - or any person designated for appointment as a member-elect - of the Board is to be afforded the Board's and the staff's fullest measures of courtesy and cooperation. The Board and staff shall make every effort to assist the member-elect to become fully informed about the Board's functions, policies, procedures, and problems.

In the interim between election or appointment and actually assuming office, the member-elect shall be invited to attend appropriate meetings and functions of the Board and is to receive appropriate reports and communications normally sent to Board members.

The member-elect is to be provided access to appropriate publications and aids, including the Board's Policy Manual and Administrative Regulations and publications of the state and national school boards associations.

The Board President and members of the administrative staff will also confer with the member-elect as necessary on special problems or concerns.

Newly elected Board members are required to receive training with regards to Public Law 100-297.

Board members-elect will be encouraged to attend meetings or workshops specifically designed for Board members-elect. Their expenses at these meetings may be reimbursed by the School in accordance with law.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-342](#)

[38-431.01](#)

BIB ©
BOARD MEMBER DEVELOPMENT OPPORTUNITIES

Governing Board members are encouraged to attend workshops presented by the county, state, and national school boards associations. Professional journals and books in the school libraries shall be available to every Board member.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-342](#)

**BIBA ©
BOARD MEMBER CONFERENCES, CONVENTIONS, AND
WORKSHOPS**

In keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate Board conferences, workshops, and conventions. However, in order to control the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

- The Board will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the School.
- Funds for participation at such meetings will be budgeted on an annual basis. When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting. With the prior approval of the Board, Board members may participate in meetings other than those authorized in the budget.
- When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-342](#)

CROSS REF.:

[DKC](#) - Expense Authorization/Reimbursement

BID ©
BOARD MEMBER COMPENSATION AND EXPENSES

Board members may be reimbursed for expenses incurred in connection with any school business authorized by the Board.

Reimbursement amounts shall not exceed the maximum amounts established pursuant to A.R.S. [38-624](#).

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-342](#)

[38-621](#)

[38-622](#)

[38-623](#)

[38-624](#)

[38-625](#)

CROSS REF.:

[DKC](#) - Expense Authorization/Reimbursement

BIE © BOARD MEMBER INSURANCE / LIABILITY

General

Pursuant to statute, Governing Board members are immune from personal liability with respect to all acts done and actions taken in good faith within the scope of their authority during duly constituted regular and special meetings. However, the Governing Board may procure insurance or may establish a self-insurance program for the management and administration of a system for direct payment of benefits, losses, or claims, or any combination of insurance and direct payments, including risk-management consultation, to provide payment of any property loss sustained or lawful claim of liability or fortuitous loss made against the School or its employees or officers, if the employees or officers are acting in the scope of their employment or authority.

Participation in Group Insurance Plans of the School

Governing Board members and their dependents are eligible to participate in health, accident, life, or disability insurance plans made available to employees of the School if the Board members pay the full premiums associated with such coverage and participation of the members and their dependents does not result in an expenditure of School monies.

Former Board members, their spouses, dependents, and surviving spouses or dependents of Board members or former Board members may continue to participate in the health, accident, life, or disability insurance benefits provided to employees of the School if the following conditions are met:

- Former Board members must have served at least four (4) consecutive years on the Board, must have been covered under the insurance plan while serving as Board members, and must pay the full premiums for the insurance coverage. Such participation must not result in an expenditure of School monies.
- The spouse and dependents of a Board member or former Board member may continue participation in the insurance plan if they pay the full premium for the insurance coverage and their participation does not result in any expenditure of School monies.
- For a surviving spouse or dependents of a Board member or former Board member to be eligible for continued coverage, the deceased Board member or former Board member must have served four (4) consecutive years and have been covered under the insurance plan while serving on the Board.
- The surviving spouse and/or dependents of a deceased Board member who was eligible for coverage while in office will be eligible for continued coverage.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-382](#)

[15-387](#)

A.G.O.

I90-038

BJ ©
SCHOOL BOARD LEGISLATIVE PROGRAM

The Board will participate in legislative programs through conferences with the state and national school boards associations.

The Board authorizes the Superintendent to actively participate in the development of legislation that has a positive effect on educational programs of the School.

Adopted: date of manual adoption

BK ©
SCHOOL BOARD MEMBERSHIPS

The Board may choose to be a member of and participate in school boards associations at the state, county, regional, and national levels. The Superintendent will ensure that the subject of school boards association membership is addressed during budget preparation.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-342](#)

BKA ©
LIAISON WITH SCHOOL BOARDS ASSOCIATIONS

In addition to informational liaison between itself and the various school boards associations, the Board shall be officially represented in the associations' affairs through the election and appointment of delegates and/or observers to the governing bodies of these organizations.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[15-342](#)