



HOPI JUNIOR/SENIOR HIGH SCHOOL

"A Great Place to Learn"

Steven Berbeco, Superintendent
Lynn Fredericks, High School Principal
Alban Naha, Junior High School Principal
"Home of the Bruins"

SCHOOL FIELD TRIPS AND STAFF TRAVEL

Current policy IJOA Field Trips provides:

All field trips must be specifically approved by the Superintendent long enough in advance so that arrangements can be made prior to the trip.

In general, field trips shall be conducted within the normal school day. Longer trips or overnight trips must have Governing Board approval.

Current *Faculty Handbook* "Field Trip and Staff Travel Procedure" (page 75) provides:

Field Trip Request

- Adjoining out-of-state and overnight trips need Superintendent approval.
- Non-adjoining out of states trips need School Board approval.

Staff Travel Request

- Overnight travel must be concurred by the Superintendent.

For the greater efficiency of the School, the Board delegates authority to the Superintendent to approve out-of-state and overnight field trips within state and to adjoining states. The Board also delegates authority to the Superintendent to approve out-of-state and overnight staff training within state and to adjoining states.

Field trips and staff training to non-adjoining states require Governing Board approval.

The Superintendent may develop procedures to assist in compliance with this policy.

VALERIE KOOYAQUAPTEWA
Governing Board President

October 10, 2018