

**HOPI JUNIOR/SENIOR HIGH SCHOOL
GOVERNING BOARD REGULAR MEETING
DATE: November 14, 2018
LOCATION: Board Conference Room**

I. PRELIMINARIES:

- a. Call to Order - Meeting called to order by Board President Valerie Kooyaquaptewa @ 6:00 p.m.
- b. Roll Call - Roll Call taken by Board Clerk Sandra Dennis. Governing Board members present: Board President Valerie Kooyaquaptewa, Board Vice President Laurel Poleyestewa, Board Clerk Sandra Dennis and Board member Melvin Pooyouma. Absent: Board member Anita Bahnimptewa. Four (4) Board members present, quorum to proceed with meeting.
- Others Present: Superintendent Dr. Steven Berbeco, High School Principal Lynn Fredericks, Junior High Principal Alban Naha, Dean of Students Dr. Jerry Cronin, Federal Programs Director Latoyia Largo, Athletics Coordinator Ricky Greer, Facilities Manager Garlyn Navakuku, SPED Director Pamela Engstrom, Custodian Nate Benoist, SPED Consultant/Teacher Kathleen Sando and Parent LaVerne Lomakema.
- c. Statement of Welcome - By Board President V. Kooyaquaptewa
- d. Recognition of Guests - By Board President V. Kooyaquaptewa

II. APPROVAL OF MINUTES:

- a. October 10, 2018 - Regular Board Meeting

NOTE: Board President V. Kooyaquaptewa - emailed corrections to Secretary. (Corrections made on Meeting Minutes)

Board member M. Pooyouma made motion to approve meeting minutes for October 10, 2018, seconded by Board Vice President L. Poleyestewa. Vote: 4/yes, 0/no and 0/abstentions.

- b. October 16, 2018 - Special Board Meeting

Board Clerk S. Dennis requested correction on Page 2, line 46, to change word thing to think, with that made motion to approve Special Board Meeting Minutes for October 16, 2018 with correction, seconded by Board member M. Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.

III. APPROVAL OF AGENDA:

Superintendent Dr. S. Berbeco presented agenda with proposed additions/changes. Noted in red on revised agenda. (Attached)

1 Board member M. Pooyouma made motion to approve agenda with additions,
2 seconded by Board Clerk S. Dennis. Vote: 4/yes, 0/no and 0/abstentions.
3

4 **IV. CALL TO THE PUBLIC:** *(In compliance with the Open Meeting Law, the Governing*
5 *Board will neither discuss nor take action on issues under call to the public. When*
6 *necessary, issues will be taken under advisement.)*
7

8 Governing Board President V. Kooyaquaptewa recognized Parent of SPED student
9 Mrs. Laverne Lomakema to express concerns regarding SPED.
10

11 Mrs. L. Lomakema expressed concerns with SPED, indicating concerns brought to
12 Governing Board's attention last month, since then has communicated with the
13 High School Principal to get some type of a plan for their daughter to be put in
14 place, nothing received so far. In receipt of letter from SPED dated October 2,
15 2018, indicating teacher of record had certification in SPED; however, in checking
16 with Az. Dept. of Education website, have found it not to be true. As parents,
17 expect honesty and truth on what is being done for their daughter. Their daughter
18 has not have any grades entered since September 14, 2018 for her CORE classes,
19 IEP is not being followed and will she be receiving credit. During Parent/Teacher
20 conference met with SPED Teacher Ms. Kathleen Sando, whom stated she is not
21 sure on what her role will be in SPED. Concerned other students are in the same
22 situation and she may have no alternative but to file a grievance. She also
23 requested to be put on Governing Board agenda to address concerns on SPED.
24 There is no communication from SPED Director or her supervisor and would like
25 to know if her concerns are being addressed. Services that should be provided for
26 an autistic student are important. Would appreciate some request some type of
27 communication. May have no alternative, but to seek legal advice.
28

29 **V. OLD BUSINESS/POSSIBLE ACTION ITEMS:**
30

- 31 a. Request for approval MOU with Hopi Foundation's HOPI Substance Abuse
32 Prevention Center.
33

34 Superintendent Dr. S. Berbeco presented and explained purpose of MOU, which
35 has been reviewed by school attorney with changes. MOU primarily a
36 collaboration between HJSHS and Hopi Foundation to supplement services that
37 are already provided by School Counselors. The Dean of Students will provide
38 monthly reports to Governing Board on services, provided per MOU.
39

40 Board Clerk S. Dennis made motion to approve, seconded by Board Vice President
41 L. Poleyestewa. Vote: 4/yes, 0/no and 0/abstentions.
42

- 43 b. Request for Decision on Hopi Day School Attendance Area Governing Board
44 Member Vacancy
45

46 Superintendent Dr. S. Berbeco reported on special elections, per directive of
47 Governing Board for Hopi Day School Attendance area; however, there were no
48 candidates. The seat still vacant and according to policy, the Board may choose to
49 hold another special election or appoint an individual.

1
2 Board President V. Kooyaquaptewa stated there is a letter of interest from an
3 individual from area and the Special Election did cost the school some money.
4

5 Superintendent Dr. S. Berbeco stated he has been in contact with Mr. Harding and
6 he has expressed he still is interested in position.
7

8 Board Clerk S. Dennis made motion to appoint Jack Harding Jr., to the HJSHS
9 Governing Board to represent the Hopi Day School attendance area for 1-year,
10 effective December 1, 2018, seconded by Board member M. Pooyouma. Vote:
11 4/yes, 0/no and 0/abstentions.
12

13 c. Discussion/decision on Interim Governing Board Report to Hopi Tribal Council.
14

15 Superintendent Dr. S. Berbeco presented report that was submitted to Hopi Tribal
16 Council (HTC), in response to a directive from HTC to Interim Governing Board.
17

18 No response received by HJSHS Interim Governing Board from HTC to report
19 submitted. The Governing Board needed some type of acknowledgement that
20 HTC received this report and felt the stakeholders need to be informed of this
21 report and would like to have the report published in local newspaper (Tutuveni)
22 and on school website.
23

24 Board member M. Pooyouma made motion to approve Superintendent to put out
25 information in local newspaper for public information, seconded by Board Vice
26 President L. Poleyestewa. Vote: 4/yes, 0/no and 0/abstentions.
27

28 d. Discussion/decision on HJSHS School Organizational Chart
29

30 Superintendent Dr. S. Berbeco presented current HJSHS organizational chart for
31 review, per informal discussion at work session recommended change of Human
32 Resource Technician.
33

34 Board Clerk S. Dennis made motion to put HR Technician under Superintendent's
35 supervision, seconded by Board member M. Pooyouma. Vote: 4/yes, 0/no and
36 0/abstentions.
37

38 e. Resignation – J. Broomfield – (tabled from October 16, 2018)
39

40 Board Clerk S. Dennis made motion to accept resignation, seconded by Board Vice
41 President L. Poleyestewa. Vote: 4/yes, 0/no and 0/abstentions.
42

43 **VI. NEW BUSINESS/POSSIBLE ACTION ITEMS:**
44

45 a. Discussion/decision on Governing Board Terms
46

47 Superintendent Dr. S. Berbeco presented and explained action item on Governing
48 Board terms to be staggered; however, due to recent actions by Hopi Tribal
49 Council this Governing Board were elected at same time and given same terms.

1
2 Governing Board Vice President L. Poleyestewa made motion to table this matter,
3 to look into matter more, seconded by Board member M. Pooyouma. Vote: 4/yes,
4 0/no and 0/abstentions.

- 5
6 b. Request for Approval of Engagement with Mangum, Wall, Stoops & Warden LLC
7 for Legal Services

8
9 Superintendent presented action item, with respect to one issue.

10
11 Governing Board members request to consult with School Attorney on this issue.

12
13 Board Clerk S. Dennis made motion to table, seconded by Board member M.
14 Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.

- 15
16 c. Request for Approval on Retrieval of Funds from Chase Bank – L. Largo

17
18 Superintendent Dr. S. Berbeco presented item and referred to Ms. Latoyia Largo
19 for explanation.

20
21 Ms. Latoyia Largo explained this issue was brought to her attention by Chase Bank
22 on funds in amount of \$376.15 in account, which was opened in 1990 by Ms. Karen
23 Walters, HJSHS PTO. The funds have been ~~in~~ dormant since that time and will be
24 referred to state if not claimed. Chase Bank can release to Federal Programs, but
25 needs Board approval to release, with copy of Governing Board approved meeting
26 minutes.

27
28 Board member M. Pooyouma made motion to approve request to retrieve funds
29 from Chase Bank in amount of \$376.15, seconded by Board Clerk S. Dennis. Vote:
30 4/yes, 0/no and 0/abstentions.

- 31
32 d. Request for Approval of SPED Counselor Position – P. Engstrom

33
34 Superintendent Dr. S. Berbeco presented request and referred to SPED Director P.
35 Engstrom for any questions.

36
37 Board President V. Kooyaquaptewa explained that the position was approved for
38 advertisement at last Board meeting (10/10/18) to advertise and now the
39 Position Description is being presented for approval.

40
41 Superintendent Dr. S. Berbeco stated the position was advertised, then realized
42 no Position Description in place, so pulled advertisement until the Position
43 Description is presented to Governing Board for approval.

44
45 Board Vice President L. Poleyestewa requested to table to get more information
46 on what SPED is doing, before anymore hires. Board Clerk S. Dennis commented
47 she agrees with recommendation.

48

1 Board Vice President L. Poleyestewa made motion to table to approve Job
2 Description, seconded by Board Clerk S. Dennis. Vote: 4/yes, 0/no and
3 0/abstentions.

4
5 e. Request for Approval of SPED Security Behavior Technician Position – P.
6 Engstrom

7
8 Board Vice President L. Poleyestewa Laurel stated has a lot of questions on
9 position.

10
11 Board Vice President L. Poleyestewa made motion to table request for position,
12 seconded by Board member M. Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.
13

14 f. Request for Approval of JHS and HS Grading System and Course Catalog
15 Descriptions – A. Naha and L. Fredericks

16
17 Superintendent Dr. S. Berbeco presented action item, which the JH and HS
18 Principals put together after a community member brought to attention of school
19 concerns on grading inconsistencies.

20
21 Governing Board members asked questions on different sections of document,
22 which the JH Principal Mr. A. Naha and HS Principal Mrs. L. Fredericks explained
23 for Governing Board members.

24
25 Superintendent Dr. S. Berbeco stated this document will be utilized for Annual
26 Report for BIE, put on school website, publication to community and may be
27 included in student handbook for next year.

28
29 Board Vice President L. Poleyestewa made motion to approve JHS and HS Grading
30 System and Course Catalog, seconded by Board Clerk S. Dennis. Vote: 4/yes, 0/no
31 and 0/abstentions.

32
33 g. Request for Approval of Modification Facilities Budget for SY 2018-2019 – G.
34 Navakuku

35
36 Superintendent Dr. S. Berbeco presented action item and referred to Facilities
37 Manager Mr. Garlyn Navakuku for further explanation on reason(s) for request.

38
39 Board member M. Pooyouma made motion to table with clearer version on
40 changes to be made on budget modification, seconded by Board Clerk S. Dennis.
41 Vote: 4/yes, 0/no and 0/abstentions.

42
43 h. Request for Approval of Modification of Hourly wages – G. Navakuku

- 44
45 i. Chris Perry – Maintenance Worker
46 ii. Wilson Huma – Maintenance Worker
47 iii. Rickie Holmes – Custodian
48 iv. Nate Benoist – Custodian
49 v. Lancisco Omaohoya – Custodian

1 vi. Carlene Huma – Custodian

2
3 Facilities Manager G. Navakuku presented request with explanation on reason for
4 request.

5
6 Board Clerk S. Dennis recommended to table until there is a better understanding
7 of previous request on Budget modification item, before consideration on
8 approval of salary increase.

9
10 Superintendent Dr. S. Berbeco recommended another option Board may consider
11 is to approve Pay increases, contingent upon approval of Facilities Management
12 budget modification.

13
14 Board Clerk S. Dennis made motion to table to December’s Regular Board meeting,
15 seconded by Board Vice President L. Poleyestewa. Vote: 4/yes, 0/no and
16 0/abstentions.

17
18 i. OFFERS or RATIFICATION OF EMPLOYMENT, or PROBATIONARY TO
19 PERMANENT STATUS

20
21 Winter Coaches

22
23 1. Rachel Talayumptewa, alternate Farron Lomakema – HS JV Girls’ Basketball
24 Coach

25
26 Athletics Coordinator R. Greer presented requests for Winter Coaches. Mr.
27 Greer stated losing staff, because they are not able to coach.

28
29 Governing Board members expressed their concerns regarding
30 advertisements of assistant coaches, but head coaches never change. They
31 also explained reason for not approving previous requests for coaches, stating
32 academic first and directive for SPED staff not to be coaching still in effect.
33 They recommended outreach into community for coaches.

34
35 JH Principal confirmed that staff member being recommended for HS JV Girls’
36 Basketball Coach, will not interfere with her teaching position.

37
38 Board Clerk S. Dennis made motion to approve Rachel Talayumptewa for HS
39 JV Girls’ Basketball Coach and Farron Lomakema as alternate, seconded by
40 Board member M. Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.

41
42 2. Randy Adams – JH Varsity Girls’ Basketball Coach

43
44 Board Clerk S. Dennis made motion to approve Randy Adams for JH Varsity
45 Girls’ basketball Coach, seconded by Board Vice President L. Poleyestewa.
46 Vote: 4/yes, 0/no and 0/abstentions.

47
48 3. Verna Thompson – JH JV Girls’ Basketball Coach

1 Board member M. Pooyouma made motion to approve Verna Thompson for JH
2 JV Girls' Basketball Coach, seconded by Board Clerk S. Dennis. Vote: 4/yes,
3 0/no and 0/abstentions.

4
5 4. (Vacant) – JH JV Boys' Basketball Coach (No letter of interest).

6
7 5. Dione Naha – Probationary/Permanent – Attendance Clerk

8
9 Board Vice President L. Poleyestewa made motion to approve move from
10 probationary to permanent of Ms. Dione Naha seconded by Board member M.
11 Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.

12
13 j. RESIGNATIONS and/or TERMINATIONS:

14
15 i. Torilyn Butler – SPED Educational Aide

16
17 Board member M. Pooyouma made motion to accept resignation, seconded
18 by Board Clerk S. Dennis. Vote: 4/yes, 0/no and 0/abstentions.

19
20 ii. Jory Qotswisiwma – SPED Student Liaison

21
22 Board Clerk S. Dennis made motion to accept resignation, seconded by
23 Board Vice President L. Poleyestewa. Vote: 4/yes, 0/no and
24 0/abstentions.

25
26 iii. Anna Burbank – Academic Counselor

27
28 Board member M. Pooyouma made motion to accept resignation, seconded
29 by Board Clerk S. Dennis. Vote: 4/yes, 0/no and 0/abstentions.

30
31 VII. EXECUTIVE SESSION:

32
33 a. Consultation with Attorney

34
35 i. Request for Approval of On-Call Substitutes and Educational Aides Policy –
36 (MOVED FROM OLD BUSINESS)

37
38 Board Clerk S. Dennis made motion to go into Executive session at 7:54 p.m., seconded
39 by Board member M. Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.

40
41 Board Clerk S. Dennis made motion to come out of Executive Session at 9:36 p.m.
42 seconded by Board Vice President L. Poleyestewa. Vote: 4/yes, 0/no and
43 0/abstentions.

44
45 Board Vice President L. Poleyestewa made motion to rescind the On-call Substitutes
46 & Educational Aides Policy, and direct Superintendent to work on limited hours to be
47 worked by on-call substitutes, seconded by Board member M. Pooyouma. Vote:
48 4/yes, 0/no and 0/abstentions.

1 **VII. REPORTS: (Written Reports)**

2
3 a. Superintendent Report – Dr. S. Berbeco

4
5 Board Vice President L. Poleyestewa requested more information on different
6 meetings attended and what was accomplished from these meetings, not just a
7 listing.

8
9 b. High School/Jr. High School Principals – L. Fredericks and A. Naha

10
11 Board Vice President L. Poleyestewa requested information on Behavioral
12 process.

13
14 HS Principal Mrs. L. Fredericks stated process outlined in handbook on behavioral
15 framework and following PBIS model, rather than punitive discipline where
16 students were suspended. Consequences and counselling support are provided
17 for students. Behavioral Committee meetings with parents to hear background
18 from parents on student.

19
20 Board Vice President L. Poleyestewa stated teachers need to be on same page and
21 are aware of procedures and aware of what student is going through. Involvement
22 of all teachers of student to be more aware of what is happening with student.

23
24 HS Principal Mrs. L. Fredericks stated Behavioral Committee consists of
25 Counselors and Administration, teachers not involved due to privacy act.

26
27 Board Vice President L. Poleyestewa stated HS Principal and JH Principal Report
28 very informative on what they are doing, but would like to see the Principals go
29 out to communities to report on what they are doing at HJSHS.

30
31 Jr. High Principal Mr. A. Naha stated they are looking at implementing a
32 standardized based report card to assess standards at end of each quarter based
33 on what was taught in class and focused on academics.

34
35 c. Business Manager – P. Secakuku

36
37 d. Dean of Students – J. Cronin

38
39 e. SPED Director – P. Engstrom

40
41 f. Federal Programs Director – L. Largo (No Report)

42
43 **IX. INFORMATIONAL ITEMS:**

44
45 a. Achieve3000 Performance Report

46
47 b. Update memo to BIE – Statutory Requirements

48
49 c. Student Count Summary Report

1
2 d. REDW Required Planning Communications


3
4 e. HJSHS Office of Indian Education Programs Annual Report SY 2016-2017

5
6 **X. ADJOURNMENT:**


7
8 Board Clerk S. Dennis made motion to adjourn at 10:08 p.m., seconded by Board member
9 M. Pooyouma. Vote: 4/yes, 0/no and 0/abstentions.

10
11
12
13
14 Respectfully Submitted By:

15
16
17
18 
19 _____
20 Dr. Steven Berbeco
21 HJSHS Superintendent



Valerie Kooyaquaptewa, President
HJSHS Governing Board



DATE: