

1 HOPI JUNIOR/SENIOR HIGH SCHOOL (HJSHS)
2 GOVERNING BOARD REGULAR MEETING
3 DATE: February 13, 2019 @ 6:00 p.m.
4 LOCATION: HJSHS Governing Board Conference Room
5

6 I. PRELIMINARIES
7

8 a. HJSHS Governing Board meeting called to order by Board President Valerie
9 Kooyaquaptewa @ 6:06 p.m.
10

11 b. Election of Governing Board Officers
12

13 Board member Anita Bahnimptewa made motion to continue with same elected officers
14 with comment, that they are doing an awesome job, Board Clerk Sandra Dennis second
15 the motion. Vote: 5/yes, 0/no, 0/abstentions.
16

17 c. Roll Call for Governing Board Members by Governing Board Clerk S. Dennis.
18

19 Present: Board member Jack Harding Jr., Board member Anita Bahnimptewa, Board
20 President Valerie Kooyaquaptewa, Board member Melvin Pooyouma and Board Clerk
21 Sandra Dennis. Absent: Board Vice President Laurel Poleyestewa. Board Clerk S.
22 Dennis declared quorum with (5) five members present to proceed with meeting.
23

24 Others Present: Superintendent Dr. Steven Berbeco, High School Principal Lynn
25 Fredericks, and Junior High School Principal Alban Naha, Business Manager Patrick
26 Secakuku, Human Resource Technician Dakota Francis, Teacher LaVerne Lomakema,
27 Teacher James Lomakema, Climate Coach P. Clocksin, Dean of Student Jerry Cronin,
28 AIS Representative Farrah Klein and AIS Representative.
29

30 d. Statement of Welcome by Board President V. Kooyaquaptewa
31

32 e. Recognition of Guests by Board President V. Kooyaquaptewa – Ms. Susan
33 Sekaquaptewa with U of A Coop Extension Program
34

35 II. APPROVAL OF MINUTES:
36

37 a. January 09, 2019 – Regular Board Meeting Minutes
38

39 Board member J. Harding Jr., request corrections on Page 1, line 39 – word hour should
40 be our, page 6, line 12 – insert word include, to read – “stated this will include all
41 Academic Counselors.”
42

43 Board member M. Pooyouma made motion to approve Regular Board Meeting Minutes
44 for January 09, 2019 with corrections noted, seconded by Board Member J. Harding Jr.
45 Vote: 5/yes, 0/no and 0/abstentions.
46

1
2 **III. APPROVAL OF AGENDA:**
3

4 Superintendent Dr. S. Berbeco presented agenda with request to strike letter (e) under
5 VI - New Business and IX – Informational items, move letters (a) and (b) under Old
6 Business, before letter (a).
7

8 Board Clerk S. Dennis made motion to approve agenda with changes, seconded by
9 Board Member M. Pooyouma. Vote: 5/yes, 0/no and 0/abstentions.
10

11 **IV. CALL TO THE PUBLIC:** *(In compliance with the Open Meeting Law, the Governing*
12 *Board will neither discuss nor take action on issues under call to the public. When necessary,*
13 *issues will be taken under advisement.)*
14

15 (No Request received by Board Clerk)
16

17 **V. OLD BUSINESS/POSSIBLE ACTIONS ITEMS:**
18

19 **INFORMATIONAL ITEMS:** *(Moved for presentations)*
20

21 a. Climate Coach Mr. Preston Clocksin went over presentation of projects as the School
22 Climate Coach at HJSHS, projects include the serenity project (in process), Circle/Center,
23 Talking Circle with an Open Door Policy for students, Garden project. He also does
24 counseling on referrals from other counselors. Does substitutions in classrooms, when
25 requested by Principals and this is opportunity to do presentations on substance abuse and
26 bullying. He also did voting registrations for students.
27

28 Board President V. Kooyaquaptewa requested clarification on security duties as listed on
29 report. Climate Coach P. Clocksin explained it was lunch duty in monitoring of students.
30

31 Board member J. Harding Jr., asked if Mr. Clocksin how he was involved in the new
32 Reteach/Enrichment program. Mr. Clocksin stated he is assisting by coaching in
33 English/Reading program. HS Principal Mrs. L. Fredericks further explained that all staff
34 are involved in this program in each curriculum area.
35

36 b. Fab Lab Presentation by Mrs. Susan Sekaquaptewa (handouts) U of A Cooperative
37 Extension Program. Mrs. Sekaquaptewa explained the Programs under U of A Cooperative
38 Extension Program, funding requirements for equipment and electricity.
39

40 Mrs. Sekaquaptewa explained program Fab Lab, what workshop is and what it involves,
41 Grant to fund for purchase of software and equipment. Have received grant close to
42 \$50,000 to fund major equipment. Asked Governing board members if they wanted to go
43 visit the Fab Lab at Blue Ridge High School.
44

45 Board member M. Pooyouma asked about space and electrical needs for program.
46

1 Mrs. S. Sekaquaptewa stated Mr. Naha would get with Facilities Manager on needs for
2 facility, Grant only for equipment.

3
4 Board President V. Kooyaquaptewa asked who would be oversight of Fab Lab. JH
5 Principal A. Naha explained, the school would have to designate someone and the program
6 will train someone. This can fit in with the STEM Program and would be great to bring to
7 our students. This will need to be on agenda for Governing Board's approval by next
8 month.

9
10 Board member M. Pooyouma asked if there is a timeline to spend the Grant. Mrs. S.
11 Sekaquaptewa stated 1-year and would needed to be spend by January 31, 2020.

12
13 Board member J. Harding Jr., request a package with cost for project be submitted to the
14 Governing Board for review and approval at Next Month's meeting (March 2019) along
15 with scheduling of a trip to Administration and Governing Board members to go see Fab
16 Lab at Blue Ridge High School.

17
18 Mrs. S. Sekaquaptewa explained printing and material capabilities of the program.

19
20 V. OLD BUSINESS/POSSIBLE ACTION ITEMS: (cont.)

- 21
22 a. Request for Approval of Canine Search and Training Policy - (2nd/Final Reading
23 w/revisions) – J. Cronin

24
25 HJSHS Superintendent Dr. S. Berbeco presented policy, without inclusion of BIE Law
26 Enforcement and general to include any Law Enforcement that would have a Canine Unit.

27
28 Board member J. Harding Jr., made motion to approve the HJSHS Canine Search and
29 Training Policy, seconded by Board member A. Bahnimptewa. Vote: 5/yes, 0/no and
30 0/abstentions.

- 31
32 b. Request for Approval of Department Staff Coaching Policy - (2nd/Final Reading)

33
34 Superintendent Dr. S. Berbeco presented policy to establish guidelines for staff coaching.
35 The Policy as written may have unintended consequences and may be a detriment for the
36 Governing Board.

37
38 Board member A. Bahnimptewa recommended No Action on Policy and go with current
39 procedures to have Supervisors make the decision on their staff coaching.

40
41 Board member J. Harding Jr., emphasized staff hired to educate first and need to be aware
42 of that priority and this policy may need to be in place to keep that up front and something
43 for Supervisors to utilize on decisions.

44
45 Board President V. Kooyaquaptewa stated current policy is that if a staff member wanted
46 to coach and applied, the Athletic Coordinator would get with supervisor of staff to see if

1 it is okay for them to coach. The Policy from February 14, 2018 specifically states, SPED
2 Department, targeting the one department and we wanted to have it state any department.
3 We had an issue that some of the staff were here to coach and educate second, which
4 created a problem.

5
6 Board member J. Harding Jr., recommended to amend the February 14, 2018 Policy to
7 indicate and include this policy.

8
9 Board Clerk S. Dennis commented that the Governing Board should not be the ones to
10 make the decision if a staff member can coach, this should be up to Supervisor to decide
11 on who can or cannot coach.

12
13 Board President V. Kooyaquaptewa stated the Policy does state the Superintendent will
14 develop the procedures.

15
16 Board member J. Harding Jr., made motion that HJSHS Board approve Department Staff
17 Coaching Policy, seconded by Board Member M. Pooyouma. Vote: 3/yes, 2/no and
18 0/abstentions.

- 19
20 c. Request for Approval of Policy Section A “Foundations and Basic Commitments” –
21 (2nd/Final Reading) – Dr. S. Berbeco

22
23 Superintendent Dr. S. Berbeco presented policy, which is an edited version.

24
25 Board member M. Pooyouma made motion to approve Section A, seconded by Board
26 member A. Bahnimptewa. Vote: 5/yes, 0/no and 0/abstentions.

- 27
28 d. Request for Approval of Policy – Governing Board Membership-Student Representative
29 (2nd/Final Reading) - Dr. S. Berbeco

30
31 Superintendent Dr. S. Berbeco presented Policy with explanation on benefits of Policy and
32 transparency.

33
34 Board members, HS Principal and JH Principal commented on discussion of policy at last
35 month’s meetings with comments, concerns and benefits for students from other Board
36 members.

37
38 Board member J. Harding Jr., commented Board to look at implementing at beginning of
39 next school year on this Policy, with that made motion to table policy, seconded by Board
40 member A. Bahnimptewa. Vote: 5/yes, 0/no and 0/abstentions.

- 41
42 e. Discussion/Decision on Year-Round School Schedule

43
44 Superintendent Dr. S. Berbeco presented year round school schedule for benefit of
45 students. Administrative Team has developed a proposal by memo with (3) options.
46

1 Governing Board members requested more information on item and request
2 Superintendent to conduct surveys from students, staff and community members, on the 3-
3 options.
4

5 After discussions of pros and cons by Governing Board members and Administration, it
6 was consensus of Governing Board to have Superintendent Dr. S. Berbeco proceed with
7 surveys for further discussions. No Action on item.
8

9 f. Request for Approval of Managed Service Provider – P. Secakuku

10
11 Superintendent presented Internet Technology Services and informed Governing Board
12 that the recommendation for IT Coordinator is on agenda for consideration.
13

14 Business Manager P. Secakuku reported Flagstaff IT was on agenda on December 12,
15 2018; however, was tabled and extended to see if any other companies would submit
16 their proposals, and received one from SunState, partner of CellOne. Mr. Secakuku
17 went over what services each company can provide. Both companies are requiring 3-
18 year contracts and SunState is willing to train the IT Specialists. They will do the
19 computer and service support. Both companies will provide 24/7, 365 days off and
20 onsite monitoring services
21

22 Board member J. Harding Jr., requested clarification if it was either/or thing, and would
23 we still need an IT person.
24

25 Board President V. Kooyaquaptewa stated based on budget if select Service provider,
26 will not need IT Coordinator. Board President V. Kooyaquaptewa asked if both
27 requesting for 3-year contracts or is there an option for non-renewal of contract after
28 the first year.
29

30 Business Manager P. Secakuku stated, normally on contracts can give a 30-day notice
31 for none renewal.
32

33 Board member J. Harding Jr., made motion that HJSHS Board approve Managed
34 Service Provider SunState Technology, seconded by Board member M. Pooyouma.
35 Vote: 5/yes, 0/no and 0/abstentions
36

37 **VI. NEW BUSINESS/POSSIBLE ACTIONS ITEMS:**

38
39 a. Election of Hopi Board of Education Representative/Alternate for 2019
40

41 Superintendent Dr. S. Berbeco presented item as part of HBE Policy, to have elections
42 of representatives January of every year. The Governing Board has an option to roll
43 over elected individuals from previous year.
44

1 Board Clerk S. Dennis made motion to appoint Board member A. Bahnimptewa as
2 HBE Representative for HJSHS and Board member J. Harding Jr., as alternate,
3 seconded by Board member M. Pooyouma. Vote: 5/yes, 0/no and 0/abstentions.
4

- 5 b. Request for Approval of Letter of Agency for Navajo-Gila County Information
6 Technology Education Consortium
7

8 Superintendent Dr. S. Berbeco presented and explained the purpose of consortium for
9 internet provision. In the future, will give Boards option to consider a different
10 company for internet services. The letter sent to the school attorney for review, but no
11 response received yet.
12

13 Board member M. Pooyouma made motion to table for better review by attorney,
14 seconded by Board Clerk S. Dennis. Vote: 5/yes, 0/no and 0/abstentions.
15

- 16 c. Request for Approval of Contract for Legal Services with Mangum, Wall, Stoops &
17 Warden P.L.L.C.
18

19 Superintendent Dr. S. Berbeco presented and explained legal matter and request it to
20 be separate from other legal matters to keep legal fees separate.
21

22 Board member A. Bahnimptewa made motion to approve contract for legal services
23 with Mangum, Wall, Stoops & Warden PLLC, seconded by Board member M.
24 Pooyouma. Vote 5/yes, 0/no and 0/abstentions.
25

- 26 d. Request for Approval of Policy Section B "School Board Governance and Operations"
27 - (1st Reading) – Dr. S. Berbeco
28

29 Board President V. Kooyaquaptewa request all Board members review notations of
30 changes and it will come back to Governing Board for second/final reading next month
31 for approval.
32

33 Superintendent Dr. S. Berbeco stated there are additional languages noted in policy, for
34 review.
35

36 Board Clerk S. Dennis asked about Section BBB on Board membership and Elections:
37 Policy states the candidate is to pick up petition at Superintendent's office, but with
38 last election she picked up her packet at the Hopi Tribe from one of Election Committee
39 members and returned packet to individual at the Hopi Tribe. Adherence to policy
40 requested for elections. Board Clerk S. Dennis asked whom the Election Committee
41 consists of and how are they appointed.
42

43 Superintendent Dr. S. Berbeco stated the High School Election Committee consist of
44 Patrick Secakuku, Maxine Silas and Theresa Silas, but not aware of how they were
45 appointed. Currently, talking about moving the Election Committee responsibilities to
46 PAC.

1 Board President V. Kooyaquaptewa request that policies be included on agenda for
2 work sessions.

3
4 ~~e. Request for Approval of Change of Feb 22 Cultural Day on SY 2018-2019 Calendar~~

- 5
6 f. Request for Approval to Increase HS and JHS Budgets with Title II Funds – L.
7 Fredericks, A. Naha, L. Largo

8
9 Superintendent presented and explained anticipated funding for the School Year, but
10 received a little more.

11
12 Board member M. Pooyouma made motion to approve, seconded by Board Clerk S.
13 Dennis. Vote: 5/yes, 0/no and 0/abstentions.

- 14
15 g. Request for Approval of MOU with American Indian Services for Summer STEM
16 Program – A. Naha, L. Largo

17
18 Superintendent Dr. S. Berbeco presented item and request approval of the AIS Summer
19 STEM Program for Junior High and representatives for AIS are present. The School
20 Attorney is reviewing the MOU and no response received yet. The Board can consider
21 approving, contingent upon Attorney’s review.

22
23 JH Principal Mr. A. Naha explained hosting of the AIS STEM summer program for our
24 7th grade and incoming sixth grade students, who will come from elementary schools
25 into 7th grade and this is a national program. It will promote the 21st Century program
26 and is a great opportunity for HJSHS. It will be a bridge program to elementary
27 schools.

28
29 AIS Representative introduction: Ms. Farrah Klein

30
31 AIS Representative explained program history, funding and requirements, and program
32 runs from June 3 to July 15 for 6-weeks. Goal for Hopi is to get 35 students, but will
33 cap off at 50 students. Application process is open to anyone with one recommendation
34 from a teacher. There is a no cell phone policy. A Fab Lab equipment will be at the
35 school for this program to show students, for a week, they get to see how it works.

36
37 JH Principal A. Naha stated him and Ms. Largo have met with departments that will be
38 involved during Summer School, and it will be feasible with departments.

39
40 Business Manager P. Secakuku commented that this program would tie in with the
41 Summer School Program with a couple of weeks into July; however, funding is
42 reimbursable by the AIS Program.

43
44 Board member J. Harding Jr., made motion for HJSHS Board approve MOU with AIS
45 for summer STEM Program, pending feedback from attorney on MOU, seconded by
46 Board member M. Pooyouma. Vote: 5/yes, 0/no and 0/abstentions.

- 1
2 h. Request for Approval to Adopt and Purchase *The Thoughtful Classroom*
3 *Teacher* Teacher Evaluation Tool – A. Naha, L. Fredericks
4

5 Superintendent Dr. S. Berbeco presented and explained Evaluation tool product.
6 Funding will be coming from the School Improvement funds.
7

8 HS Principal L. Fredericks recognized two teachers with the Leadership Team, Mr. &
9 Mrs. James Lomakema to explain the program.
10

11 Mrs. LaVerne Lomakema stated main concern of teachers is on how to improve. The
12 evaluation tool would be very beneficial for school, to allow teachers to grow and
13 identify things they can improve on. The evaluation tool provides guidance, self-
14 monitoring and is positive all the way around.
15

16 Mr. James Lomakema stated the Leadership Team presented the Evaluation tool to
17 staff, allowing their involvement. Evaluation tool should not be threatening and this
18 tool allows staff to grow professionally.
19

20 JH Principal A. Naha stated funding would be from School Improvement funds for
21 training and software to implement the program.
22

23 Board Clerk S. Dennis made motion to approve adoption of new Teacher Evaluation
24 tool, seconded by Board member A. Bahnimptewa. Vote: 5/yes, 0/no and
25 0/abstentions.
26

- 27 i. Discussion/Decision on Signatories for HJSHS Financial Accounts
28

29 Superintendent presented item, discussed at recent work session, with Board members
30 questions on signature process for financial accounts.
31

32 Board President V. Kooyaquaptewa stated signatory would still have the (4) on list and
33 adding a Board member, specifically to have access to view accounts.
34

35 Board Clerk S. Dennis made motion to add HJSHS Board President as signatory to
36 accounts for HJSHS, seconded by Board member M. Pooyouma. Vote: 5/yes, 0/no
37 and 0/abstentions.
38

- 39 j. **OFFERS or RATIFICATION OF EMPLOYMENT, or PROBATIONARY TO**
40 **PERMANENT STATUS**
41

- 42 i. Joseph Leslie – Technology Coordinator
43

44 Superintendent Dr. S. Berbeco presented offer of employment and HR Tech
45 present with application for any questions.
46

1 Board President V. Kooyaquaptewa reminded Governing Board members of
2 action on Managed Service Provider, only have funding for one or other.
3

4 After discussions, consensus of Governing Board to take No Action on Offer
5 of Employment for IT Coordinator.
6

7 ii. Kenneth Rutter – JH English Teacher
8

9 Superintendent Dr. S. Berbeco presented Offer of Employment, position an
10 immediate need in Junior High.
11

12 HR Technician D. Francis Dakota stated Mr. K. Rutter will start mid-March,
13 needs time to relocate and get Arizona State Certification.
14

15 Board member J. Harding Jr., made motion for HJSHS Board to offer
16 Kenneth Rutter employment contingent on Arizona State Certification and
17 background clearance, seconded by Board member A. Bahnimptewa. Vote:
18 5/yes, 0/no and 0/abstentions.
19

20 iii. Avery Dashee – JH Head Baseball Coach
21

22 Superintendent Dr. S. Berbeco presented offer of employment to Avery
23 Dashee as JH Head Baseball Coach. Athletic Coordinator available by phone
24 for any questions.
25

26 HR Technician D. Francis indicated individual has completed background
27 clearance at beginning of School Year.
28

29 Board Clerk S. Dennis made motion to offer employment to Avery Dashee as
30 JH Head Baseball Coach and to offer JH Assistant Baseball Coach Position
31 to Mr. Farron Lomakema, seconded by Board member A. Bahnimptewa.
32 Vote: 5/yes, 0/no and 0/abstentions.
33

34 iv. Farron Lomakema – JH Assistant Baseball Coach
35

36 Action taken along with (iii).
37

38 k. **RESIGNATIONS and/or TERMINATIONS**
39

40 i. (NONE)
41

42 **VII. EXECUTIVE SESSION:**
43

44 a. Consultation with Attorney
45

1 Board member A. Bahnimptewa made motion to go into Executive Session at 9:30
2 p.m., seconded by Board Clerk S. Dennis. Vote: 5/yes, 0/no and 0/abstentions.

3
4 Board member M. Pooyouma made motion to come out of Executive session, seconded
5 by Board Clerk S. Dennis @ 10:00 p.m. Vote: 5/yes, 0/no and 0/abstentions.

6
7 Board member A. Bahnimptewa made motion to authorize legal counsel to continue
8 with negotiations, seconded by Board Clerk S. Dennis. Vote: 5/yes, 0/no and
9 0/abstentions.

10
11 **VIII. REPORTS: (Written Reports)**

- 12
13 a. Superintendent – Dr. S. Berbeco
14 b. High School/Jr High School Principals – L. Fredericks and A. Naha
15 c. Business Manager – P. Secakuku
16 d. Dean of Students – J. Cronin
17 e. Acting SPED Director – P. Butler (No Report)
18 Board member A. Bahnimptewa request for Acting SPED Director submit report.
19 f. Federal Programs Director – L. Largo

20
21 **IX. INFORMATIONAL ITEMS:**


- 22
23 a. Update by School Climate Coach – P. Clocksin (Moved before Old Business)
24 b. Fab Lab Presentation by Susan Sekaquaptewa from University of Arizona Tribal
25 Extension Program (Moved before Old Business)
26 c. American Indian Services Prep Summer Program (Math & Science)
27 d. ASBA School Board Self-Evaluation
28 e. School Climate Survey Results for January, 2019

29
30 **X. ADJOURNMENT:**

31
32 Board member A. Bahnimptewa made motion to adjourn at 10:10 p.m., seconded by Board
33 Clerk S. Dennis. Vote: 5/yes, 0/no and 0/abstentions.

34
35 **DURING THE COURSE OF THE MEETING, THE BOARD MAY GO INTO**
36 **EXECUTIVE SESSION PURSUANT TO A.R.S. 38-431.03 (A) (1) OR WHEN**
37 **SPECIFICALLY IDENTIFIED UNDER PERSONNEL OR ELSEWHERE ON THE**
38 **AGENDA.**

39
40 Respectfully Submitted By:

41
42
43 
44 Dr. Steven Berbeco, Superintendent
45 HJSHS

41
42 
43 Valerie Kooyaquaptewa, President
44 Date: 3/22/19
45 HJSHS Governing Board